

REQUEST TO EXCEED TERM CREDIT HOUR LIMIT

Internal Approval Form for CAS Degree-Seeking Student



The College of Arts and Sciences limits the number of credit hours a student may take during an academic term. Students requesting to take more hours should discuss their request as well as their specific plan to be successful with their assigned Academic Advisor. Complete this form and submit to your assigned Academic Advisor. Your advisor will make an initial recommendation and a final decision will be made by the College of Arts and Sciences Director of Advising within 2 business days.

Student Name: _____ **NUID:** _____

CAS Major: _____ **Assigned Advisor:** _____ **Expected Graduation:** _____

Please specify the academic term for which you are requesting an override of maximum credit hours and list the number of hours you are planning to take.

Term:	Specific Courses (if Summer, include all sessions)	Online? (circle)
<input type="checkbox"/> Fall Semester (20 hour limit)	_____	no yes
<input type="checkbox"/> Spring Semester (20 hour limit)	_____	no yes
<input type="checkbox"/> Summer Pre-Session (4 hour limit)	_____	no yes
<input type="checkbox"/> Summer 8-week Session (10 hour limit)	_____	no yes
<input type="checkbox"/> Summer 1 st 5-week Session (7 hour limit)	_____	no yes
<input type="checkbox"/> Summer 2 nd 5-week Session (7 hour limit)	_____	no yes
Year: _____ Total Hours Requested: _____	_____	no yes

Why do you want to take more than the maximum allowable credit hours?

How do you plan to be successful with this course load? Be specific about resources and strategies.

Assigned Advisor Use Only: ☐ **RECOMMENDED** ☐ **NOT RECOMMENDED**

Cum. GPA: _____ **Last Term GPA:** _____ **# Hours Proposed for Internship, Research, Independent Study:** _____

ADVISOR SIGNATURE: _____ **DATE:** _____

COMMENTS: _____

CAS ADVISING CENTER USE ONLY: ☐ *Approved* ☐ *NOT Approved*

CAS DIRECTOR OF ADVISING: _____ **DATE:** _____

COMMENTS: _____



COLLEGE OF ARTS AND SCIENCES

Academic and Career Advising Center

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