#### **Time Frame for New Course Submissions**

Approval Status	Month/Year	Time of Month
If a new course is to be	e offered Spring 201	17
Submission Deadline	February 2016	mid
CCAC Approval	March 2016	early
UCC/GC approval	April 2016	late
Approval Finalized	April 2016	late
Schedule Finalized	September 2016	late
NOTE: This is the lates	t time frame. A place	e holder would have
been used so would ha	ave a room.	
November 20, 2015, fo deadline in case there	•	
	•	• •
Approval Status	Month/Year	Time of Month
If a new course is to b	e offered <mark>Summer</mark> 2	017
Submission Deadline	October 2016	mid
CCAC Approval	November 2016	early
UCC/GC approval	December 2016	late
Approval Finalized	December 2016	late
Schedule Finalized	January 2017	late
NOTE: This is the latest	t time frame. A plac	e holder would have
been used so would ha	ave a room.	
August 20, 2016, for Se		
deadline in case there	are any issues with	the proposal.
Approval Status	Month/Year	Time of Month
If a new course is to b	e offered Fall 2017	
Submission Deadline	November 2016	mid
CCAC Approval	December 2016	early
UCC/GC approval	January 2017	late
Approval Finalized	January 2017	late
Schedule Finalized	February 2017	late
NOTE: This is the lates		e holder would have
been used so would ha	-	
August 20, 2016, for S	eptember Agenda v	vould be the ideal
deadline in case there		

Approval Status	Month/Year	Time of Month	
If a new course is to be offered Spring 2018			
Submission Deadline	February 2017	mid	
CCAC Approval	March 2017	early	
UCC/GC approval	April 2017	late	
Approval Finalized	April 2017	late	
Schedule Finalized	September 2017	late	
NOTE: This is the latest time frame. Not sure what CLSS will look			
like but the old way a p	lace holder would h	ave been used so	
would have a room.			
November 20, 2016, fo	r December Agenda	would be the ideal	
deadline in case there a	-		
Anne vol Statua	Month /Veer	Time of Month	
Approval Status	Month/Year	Time of Month	
If a new course is to be	1		
Submission Deadline	October 2017	mid	
CCAC Approval	November 2017	early	
UCC/GC approval	December 2017	late	
Approval Finalized	December 2017	late	
Schedule Finalized	January 2018	late	
NOTE: This is the latest	time frame. Not su	ire what CLSS will look	
like but the old way a p	lace holder would h	ave been used so	
would have a room.			
August 20, 2017, for Se	ptember Agenda w	ould be the ideal	
deadline in case there are any issues with the proposal.			
Approval Status	Month/Year	Time of Month	
If a new course is to be	e offered Fall 2018		
Submission Deadline	November 2017	mid	
CCAC Approval	December 2017	early	
UCC/GC approval	January 2018	late	
Approval Finalized	January 2018	late	
Schedule Finalized	February 2018	late	
NOTE: This is the latest			
like but the old way a place holder would have been used so			
would have a room.			
August 20, 2017, for Se	ptember Agenda w	ould be the ideal	

August 20, 2017, for September Agenda would be the ideal deadline in case there are any issues with the proposal.

### **PROPOSED NEW MAJOR**

Approval Status	Month/Year	Time of Month	
If changes are to be included in catalog for 2018-19			
Submission Deadline	February 2017	mid	
CCAC Approval	March 2017	early	
Faculty Approval	April 2017	early	
Executive Vice Chancellor and Chief Academic Officer	varies		
Academic Program Council (APC)	varies		
Chancellor	varies		
University Provost and Council of Academic Officers (CAO)	varies		
Board of Regents	varies		
NOTE: This is the latest time frame. Not sure what CAT will look like. It would be our hope that final approval is granted before the next deadline for catalog submissions in Fall 2017 for the			

the next deadline for catalog submissions in Fall 2017 for the 2018-19 Undergraduate Catalog.

November 20, 2016, for October Agenda would be the ideal deadline in case there are any issues with the proposal.

### **CHANGES TO MAJOR**

Approval Status	Month/Year	Time of Month	
If changes are to be included in catalog for 2018-19			
Submission Deadline	October 2017	mid	
CCAC Approval	November 2017	early	
Faculty Approval (if	December 2017	early	
necessary)			
Changes to Editors			
NOTE: This is the latest time frame. Not sure what CAT will look			
like. If changes are substantial then it would route like a new			
major after faculty approval.			
September 20, 2017, for October Agenda would be the ideal			

deadline in case there are any issues with the proposal.

Created January 2017

## **PROPOSED NEW MINOR**

Approval Status	Month/Year	Time of Month	
If changes are to be included in catalog for 2018-19			
Submission Deadline	October 2017	mid	
CCAC Approval	November 2017	early	
Faculty Approval	December 2017	early	
Executive Vice	varies		
Chancellor and Chief			
Academic Officer			
Academic Program	varies		
Council (APC)			
Chancellor	varies		
University Provost and	varies		
Council of Academic			
Officers (CAO)			
Board of Regents	varies		
NOTE: This is the latest	time frame. Not sur	re what CAT will look	
like. It would be our ho	pe that final approv	al is granted before	
the next deadline for ca	the next deadline for catalog submissions in Fall 2017 for the		
2018-19 Undergraduate Catalog.			
November 20, 2016, for October Agenda would be the ideal			

deadline in case there are any issues with the proposal.

# **CHANGES TO MINOR**

uded in catalog for October 2017		
October 2017		
	mid	
November 2017	early	
December 2017	early	
NOTE: This is the latest time frame. Not sure what CAT will look		
like. If changes are substantial then it would route like a new		

major after faculty approval.

September 20, 2017, for October Agenda would be the ideal deadline in case there are any issues with the proposal.