

College of Arts & Sciences Faculty Meeting
Thursday, April 15, 2004
3:45 p.m., City Union

3:45 p.m. Iced tea, lemonade, and cookies

4:00 p.m. Meeting begins

AGENDA

- Item I. Approval of minutes from Faculty Meeting, December 11, 2003.
- Item II. Opening comments.
- Item III. Opportunity for faculty to ask questions arising from annual reports of the various college committees (see appendix).
- Executive Committee
 - Committee on Academic Distinction and Awards for Students
 - Curriculum Committee
 - Faculty Instructional Development Committee
 - Grading Appeals Committee
 - Assessment Committee
- Item IV. Recommendation from the College Curriculum Committee to approve Essential Studies courses listed for Area D, Science & Technology (see appendix).
- Item V. Recommendation from the College Curriculum Committee to approve Integrative Studies courses (see appendix). Supporting materials are available for review in the Dean's Office (see appendix).
- Item VI. Recommendation from the College Curriculum Committee to approve the proposed Exemption Policy from the Second (non ESL) Languages Requirement (see appendix).
- Item VII. Recommendation from the College Curriculum Committee to approve the proposed changes to the minor in Business (see appendix).
- Item VIII. Recommendation from the College Curriculum Committee to approve the proposed changes to the major for Computer Science and Engineering (see appendix).
- Item IX. Recommendation from the College Curriculum Committee to approve the proposed changes to the major in Sociology (see appendix).
- Item X. Opportunity to discuss IS/ES Reform and the Transition to the University Task Force Report.

APPENDIX

Item III. Opportunity for faculty to ask questions arising from annual reports of the various college committees.

ANNUAL REPORT OF THE EXECUTIVE COMMITTEE

As per its charge, the Executive Committee reviewed and made recommendations for faculty representation on the College's standing committees; provided advice to the Dean about a variety of issues; and met with and made recommendations regarding the hiring of candidates who might merit an offer with tenure.

The annual review of tenure and promotion recommendations began in December. The committee reviewed seven recommendations regarding promotion to Associate Professor with tenure, and six recommendations regarding promotion to Full Professor.

Committee Members: Professors Jordan Stump (Modern Languages & Literatures), Thomas Shores (Mathematics), Helen Moore (Sociology), David Forsythe (Political Science), Clinton Rowe (Geosciences) and Associate Dean Edward Schmidt.

ANNUAL REPORT OF THE COMMITTEE ON ACADEMIC DISTINCTION AND AWARDS FOR STUDENTS

This report covers the period of three graduations: August 2003, December 2003, and May 2004, the College of Arts & Sciences awarded 16 degrees with Highest Distinction, 37 degrees with High Distinction, and 53 degrees with Distinction.

73 scholarship applications were received. The committee made one nomination for the Kate Field Grant-in-aid and two nominations for the Donald Walters Miller Scholarship. It also made selections for the scholarships controlled by the College of Arts & Sciences resulting in 22 students receiving scholarships.

Committee Members: Professors Catherine Chia (Biological Sciences), Thomas Carr (Modern Languages & Literature), Cal Garbin (Psychology), James Carr (Chemistry), Franz Blaha (English); and Associate Dean Vanessa Gorman.

ANNUAL REPORT OF THE CURRICULUM COMMITTEE

The committee reviewed 26 new course proposals; 54 change in course proposals; 30 course deletion proposals; 24 Essential Studies proposals; 15 Integrative Studies proposals; and 21 proposals for various majors and minors. The Committee forwarded to the faculty the following recommendations:

- to approve 21 courses to fulfill the University Essential Studies requirements for Arts & Sciences majors.
- to approve 17 courses to be forwarded to the University Curriculum Committee for Integrative Studies designation.
- to approve the joining of Essential Studies Area E sub-areas.
- to approve the exemption policy for Essential Studies, Area I (Languages).
- to approve changes in the major and minor for Biological Sciences.
- to approve the changes in the Business Minor (track for JD Edwards).
- to approve changes in the major and minor for Classics.
- to approve changes in the major for Computer Science & Engineering (track for JD Edwards).
- to approve changes in the minor for Religious Studies.
- to approve combining the major for Greek and Latin into one titled Classical Language.
- to approve the changes in the major for Environmental Studies (BS degree for Biological Sciences emphasis).
- to approve the changes in the major and minor for Film Studies.
- to approve the changes in the major and minor for Mathematics.
- to approve the changes in the major for Sociology.
- to approve a new minor for Statistics.

The committee forwarded directly to the University Curriculum Committee: 26 new course proposals, 61 course change proposals, and 30 course deletions proposals. The Committee approved non-substantive changes in the

Aerospace Studies minor, English major and minor, History major, Speech Language-Pathology and Audiology major, and the Psychology major. These changes went directly to the bulletin editor.

Finally, the committee made recommendations for faculty representation on standing committees. The chair for the 2004-2005 academic year will be decided at the next committee meeting on April 26, 2004.

Committee Members: Professors Nicholas Spencer (English), David Watkins (Geosciences), Gary Moulton (History), Jeff Spinner-Halev (Political Science), Thomas Marley (Mathematics); Geoff Michels (Student Advisory Board), Erica Peterson (Student Advisory Board); Anne Kopera (Advising), and Associate Dean Vanessa Gorman (Executive Secretary). Because of Faculty Development Leaves, Constance Chapple (Sociology) replaced Jeff Spinner-Halev for the year and Alan Steinweis replaced Gary Moulton for the year.

ANNUAL REPORT OF THE FACULTY INSTRUCTIONAL DEVELOPMENT COMMITTEE

The committee considered nine nominations for Distinguished Teaching Awards. One nomination for the Annis Chaikin Sorenson Award for distinguished teaching in the humanities was forwarded to the UNL Teaching Council's Subcommittee on Distinguished Teaching Awards and six nominations were made for the College Distinguished Teaching Award. Those chosen for awards were honored at various events including the Arts & Sciences Honors Convocation on April 2, 2004.

The College Distinguished Teaching Award winners are: **Gwendolyn Bachman**, Assistant Professor, Biological Sciences; **Radha Balasubramanian**, Associate Professor, Modern Languages and Literatures; **Allan Donsig**, Associate Professor, Mathematics; **Gwendolyn Foster**, Associate Professor, English; **Susan Hermiller**, Associate Professor, Mathematics; **Kenneth Winkle**, Professor and Chair, History.

The committee considered six nominations for the Graduate Studies Graduate Teaching Assistant Award and forwarded one nomination to Graduate Studies. The nominee was Timothy Elston, History. The committee considered four nominations for the Graduate Studies Graduate Research Award and forwarded one to Graduate Studies. The nominee was Jaeil Bai, Physics and Astronomy. Both students received the award for which they were nominated.

The recipients for the College Graduate Teaching Assistant Awards are **Timothy Elston**, History and **Lewis Stevens**, Chemistry. The recipients for the College Graduate Research Assistant Awards are **Jaeil Bai**, Physics & Astronomy; **Lisa Knoche**, Psychology; and **Soohaeng Yoo**, Chemistry. All of these students were recognized at the Arts & Sciences Honors Convocation on April 2, 2004.

Committee Members: Professors Parks Coble (History), Diana Pilson (Biological Sciences), John Hibbing (Political Science), Ray Hames (Anthropology & Geography), David Skoug (Mathematics); Brad Plouzek (Student Advisory Board representative), Leonor Ceballos (graduate student representative), and Associate Dean Vanessa Gorman.

ANNUAL REPORT OF THE GRADING APPEALS COMMITTEE

The committee received and acted on no appeals during the 2003-2004 academic year.

Committee Members: Professors Laura White (English), Robert Hitchcock (Anthropology & Geography), Matthew Parker (Geosciences); Sarah Heacock and Ben Keele (Student Advisory Board); Associate Dean Peter Bleed.

ANNUAL REPORT OF THE ASSESSMENT COMMITTEE

As described in last year's report, this year the Assessment Committee undertook a modification of the assessment activities. Instead of following the model established over recent years – i. e. receiving and reviewing reports on outcomes assessments from program annually - the Committee adopted a biannual pattern of program assessment. This change was adopted to allow consideration of outcomes other than those of specific academic programs. The Assessment Committee expects to receive the next set of program outcome reports in September of 2004.

As the focus for the 2003-2004 year, the Assessment Committee decided to undertake an assessment of the outcomes of the College various advising activities. This activity first involved preparation of a survey instrument on

advising outcomes. This survey was administered to a group of students. A preliminary report on those results has been prepared and distributed for discussion to various student, professional and faculty groups. A final report on the assessment will be prepared and forwarded to the Dean of Undergraduate Studies after the results have been presented to the A&S Chief Advisers in late August.

Committee Members: Professors Jessica Coope (History), Sherilyn Fritz (Geosciences), Brian Humes (Political Science), Chris Gallagher (English), Gordon Woodward (Mathematics), Elizabeth Theiss-Morse (Political Science), Mark van Roojen (Philosophy), Mark Griep (Chemistry), Kathy Krone (Communication Studies); Andrew Clements (Student Advisory Board representative); Associate Dean Peter Bleed.

Item IV. Recommendation from the College Curriculum Committee to approve Essential Studies courses.

Area D, Science & Technology

GEOL 182 Alpha Learning Community Freshman Seminar (3 cr)

Item V. Recommendation from the College Curriculum Committee to approve Integrative Studies courses.

GEOL 182 Alpha Learning Community Freshman Seminar (3 cr)

BIOS 103 Organismic Biology (4 cr)

Item VI. Recommendation from the College Curriculum Committee to approve the proposed Exemption Policy from the Second (non ESL) Languages Requirement.

Proposed: UNL will exempt or waive students from the UNL entrance requirement of two years of the same foreign language based on documentation only. The following are the options and procedures for documentation:

1. High School Transcripts

Students must show an official high school transcript with two or more years of the same foreign language in high school.

1A. For the College of Arts and Sciences Area I Languages requirement, students must show an official high school transcript with four or more years of the same foreign language in high school.

2. English as a Second Language Documentation

Students whose native language is not English must show English as a Second Language study on a high school transcript. Two or more years of ESL at the high school level or higher (9th and 10th grade) will be the basis for a waiver of two years of the same foreign language admission requirement.

2A. For the College of Arts and Sciences Area I Languages requirement, students must show an English as a Second Language study on an official high school transcript. Four years of ESL at the high school level (9th, 10th, 11th and 12th grades) will be the basis for a waiver of the Area I Languages requirement.

3. Proficiency Examination at UNL

Students who do not have transcript documentation can request to take a proficiency exam in the language. (This is not the same test as the Modern Languages Placement Exam.) However, UNL will provide testing only in the languages it teaches. Currently, these languages are

French	Russian
German	Czech
Spanish	Japanese

Students will contact the Chief Adviser for the specific language. The Chief Adviser will oversee the test and provide written documentation to the Admissions Office that the student has passed the proficiency test at the 102 level.

3A. For the College of Arts and Sciences Area I requirement the Chief Adviser will oversee the test at the 202 level. If the student passes the test, the Chief Adviser will sign the College Request for Waiver form and indicate the level of proficiency. The form is then forwarded to the Arts and Sciences Advising Center for approval.

4. Distance Education

For students without transcript documentation who say they know a language not taught at UNL the students have the option of seeking out a Distance Education program in languages. If the student completes the equivalent of 102 from an approved Distance Education program the student will meet the UNL Entrance Requirement. The student must have the course work approved before he/she takes completes the course as equivalent to 102 by the Vice Chair of the Modern Languages department or her designate. The student then completes the course and has the Distance Ed program send the transcript to the Admissions Office.

4A. For the College of Arts and Sciences Area I Languages, the student can seek out a Distance Ed program and complete the equivalent of the 202 level course. The student must submit the request on the College Request for Substitution form and have the course work approved by the Vice Chair of the Department of Modern Languages and the Director of Advising. The student then completes the course and has the Distance Ed program send the transcript to the Admissions Office.

5. Third Language Option

Under options 2, 3, and 4, if a student demonstrates knowledge of a second language at the 102 level, the College of Arts and Sciences may consider waiving two semesters of the four semester Area I Languages requirement. If this waiver were granted the student would then be required to complete 101 and 102 in another (3rd language) at UNL.

Justification: A written policy is needed for Advising purposes in the College as more and more students come in with a second language that doesn't fit current policies.

Item VII. Recommendation from the College Curriculum Committee to approve the proposed changes in the minor in Business.

Current: The College of Business Administration has joined with the College of Arts and Sciences and the Hixson-Lied College of Fine and Performing Arts to offer a minor in general business to provide students a general business background. Students who minor in general business and are accepted into a masters program offered through the College of Business Administration will find they are well prepared to enter the masters program.

Pass/No Pass. Not allowed for foundation courses or business core courses.

Required Foundation Courses	Hours
MNGT 150	0*
MATH 104 or 106	3-5
ACCT 201 and 202, or 306	4-6
ECON 211 and 212	6
ECON 215 or STAT 180 or 380	3
Total	16-20 hours

*MNGT 150 is a 1 credit course but the credit will not count toward the minor nor toward a degree

Required Business Core Courses	Hours
FINA 361	3
MRKT 341	3
Select ONE from the following:	
MNGT/MIST 350, MNGT 320, 331, 360	3
300/400 level business course	3
Total	12 hours
Total for the minor:	28-32 hours

Proposed: The College of Business Administration has joined with the College of Arts and Sciences and the Hixson-Lied College of Fine and Performing Arts to offer a minor in general business to provide students a general

business background. Students who minor in general business and are accepted into a masters program offered through the College of Business Administration will find they are well prepared to enter the masters program.

Pass/No Pass. Not allowed for foundation courses or business core courses.

Required Foundation Courses	Hours
MNGT 150	0*
MATH 104 or 106	3-5
ACCT 201 and 202, or 306	4-6
ECON 211 and 212	6
ECON 215 or STAT 180 or 380	3
Total	16-20 hours

*MNGT 150 is a 1 credit course but the credit will not count toward the minor nor toward a degree

Required Business Core Courses	Hours
FINA 361	3
MRKT 341	3
Select ONE from the following:	
MNGT/MIST 350, MNGT 320, 331, 360	3
300/400 level business course	3
Total	12 hours

Total for the minor: 28-32 hours

Students in the J.D. Edwards Program will substitute the following courses for the Foundations and Business core courses:

BSAD/JDEP 181H

BSAD/JDEP 182H

BSAD/JDEP 281H

BSAD/JDEP 282H

BSAD/JDEP 381H

BSAD/JDEP 382H

ECON 215 or STAT 218 or STAT 380

MATH 104 or 106

MRKT 341

Justification: To allow students in the JD Edwards Honors Program to earn a minor in Business with the courses that are required for the program which are parallel to the ones required for the business minor.

Item VIII. Recommendation from the College Curriculum Committee to approve the proposed additional track for the JD Edward Program students to the major in Computer Science & Engineering.

Proposed: Requirements for the Major in Computer Science for JD Edwards Program. To meet the 40 hours of computer science requirement, JD Edwards students majoring in computer science are required to take JDEP 183H, 184H, 282H, 284H, 301H, 402H, 383H, 384H, 401H, and 402H. In addition, students must take CSCE 251 and three 400-level CSCE courses—one each to meet the computer science Area 1, 2, and 3 requirements. All other requirements are the same as those for non-JD Edwards computer science students.

Justification: To allow students in the JD Edwards Honors Program to earn a major in Computer Science & Engineering with the courses that are required for the program which are parallel to the ones required for the Computer Science & Engineering major.

Item IX. Recommendation from the College Curriculum Committee to approve the proposed changes to the major for Sociology.

Current: 30 hours, including SOCI 101, 205, 206, 355, and one of the following: 1) SOCI 399H; 2) SOCI 495; or 3) SOCI 310A and SOCI 310B. At least 12 hours must be taken at the 300 or 400 level. No more than 6 hours total from internship and independent study courses, SOCI 397 and 399, may be counted toward the major requirements in sociology.

Proposed: 30 hours, including SOCI 101, 205, 206, 355, and a significant research experience. The research experience requirement may be met in any of the following ways: 1) SOCI 399H; 2) SOCI 495; 3) SOCI 310A and SOCI 310B; or 4) SOCI 396. At least 12 hours must be taken at the 300 or 400 level. No more than 6 hours total from internship and independent study courses, SOCI 397 and 399, may be counted toward the major requirements in sociology.

Justification: Sociology 396, Undergraduate Research Experience, has been approved by the University Curriculum Committee. This course is designed to provide undergraduate students with a one-on-one research “apprenticeship” with an experienced researcher. The Department of Sociology proposes that it be added to the existing options (SOCI 399H, 495, or 310A and 310B) as a way of meeting the department’s requirement that all students meet a requirement for a “significant research experience.” The change in language makes this requirement explicit and adds SOCI 396 as an option.