

## **A & S Executive Committee Meeting Minutes for December 11, 2008**

**Present:** Peter Bleed, David Hansen, Al Kamil, Roger Kirby, Amelia Montes, Helen Moore, Joy Ritchie, Judy Walker, Jessica Coope, Amy Goodburn, David Manderscheid, Greg Snow and Becky Carter

1. Approval of Minutes from 12/04/2008 Executive Committee Meeting
2. Class Size Policy: The committee considered revisions to the current Class Size Policy and looked at ways to be proactive in classroom management.
3. Benchmarking: The College is required to include 3-5 teaching and research benchmarks in its' strategic plan this year. The Committee discussed how the College should involve departments in this process.
4. State of the Budget: The committee continued to discuss ways of getting ready for potential budget cuts.
5. Faculty and Chair Evaluations/Consultations: The committee discussed ways in which the College and departments can be more strategic/pro-active on the best uses of faculty talents.