

## **A & S Executive Committee Meeting Minutes for September 4, 2008**

**Present:** Peter Bleed, Roger Kirby, Amelia Montes, Joy Ritchie, Helen Moore, David Hansen, Dean Manderscheid, Amy Goodburn, Jessica Coope, and Greg Snow

**Absent:** Judy Walker and Al Kamil

- I. **Approval and Discussion of How to Distribute Minutes:** It was decided to distribute minutes through the Chair & Director weekly web mailing.
- II. **Procedures for Committee Vacancies:** The committee discussed changing the structure of several college committees. It also conferred on the difficulty of finding faculty to serve on the various college committees.
- III. **Faculty Evaluations:** The committee discussed whether general college guidelines should be drafted.
- IV. **Joint Appointments - Renegotiating:** Dean Manderscheid discussed with the committee the role of the Dean's Office, both unit heads, and the faculty member in renegotiating their joint appointment.