

SUPERVISOR POST-INTERNSHIP EVALUATION

CAS 095, 395



Student Name: _____ **Evaluation period:** _____

Supervisor Name: _____ **Organization:** _____

Please objectively and fairly evaluate the student's performance in the areas below. Schedule a time to meet with them to discuss the evaluation results and provide clear feedback on their performance. The supervisor's feedback is not used to evaluate the student for a grade in the course. This is for a completion grade only, but it is a valuable activity for the student and their supervisor.

Complete the evaluation and submit to the College of Arts & Sciences Career Coaching team at cascareers@unl.edu.

CAREER READINESS COMPETENCY RATINGS

Career readiness is a foundation from which to demonstrate core competencies that broadly prepare college students for success in the workplace and lifelong career management. For more information about the career readiness competency areas, visit NACEweb.org. Evaluate the student in the following career readiness competencies, using the rating scale of 1-10, with 10 being Excellent, and 1 being Poor. Briefly explain your rating.

Career Readiness Competency	Rating, 1-10	Briefly explain your rating
CAREER & SELF DEVELOPMENT The student proactively developed themselves through continual personal and professional learning, awareness of their strengths and weaknesses, and networking to build professional relationships.		
COMMUNICATION The student clearly and effectively exchanged information, ideas, facts, and perspectives in professional settings.		
CRITICAL THINKING The student identified and responded to needs based upon an understanding of situational context and logical analysis of relevant information.		
EQUITY & INCLUSION The student demonstrated the awareness, attitude, knowledge, and skills required to equitably engage and include people from different local and global cultures.		
LEADERSHIP The student recognized and capitalized on personal and team strengths to achieve organizational goals.		
PROFESSIONALISM The student understood and demonstrated effective work habits, and acted in the interest of the workplace.		
TEAMWORK The student built and maintained collaborative relationships to work effectively toward common goals, while appreciating diverse viewpoints and shared responsibilities.		
TECHNOLOGY The student understood and leveraged technologies ethically to enhance efficiencies, complete tasks, and accomplish goals.		

OVERALL PERFORMANCE

Evaluate the student’s performance in each of these areas, using a rating scale of 1-10 with 10 being Excellent, and 1 being Poor. Briefly explain your rating using examples or details from your internship experience.

Performance Area	Rating, 1-10	Briefly explain your rating
SELF-MANAGEMENT The student was able to manage their time and work responsibilities effectively.		
QUALITY OF WORK The student produced high-quality work over the duration of their internship.		
QUANTITY OF WORK The student was able to make substantial progress on projects over the course of their internship.		
RESPONSE TO DIRECTION & FEEDBACK The student responded to direction and feedback appropriately and professionally.		
INITIATIVE The student took initiative to seek additional opportunities to learn and contribute to the organization.		
ENTHUSIASM & INTEREST IN WORK. The student regularly demonstrated a positive attitude toward their work.		
RESOURCEFULNESS The student used appropriate resources to help support them in their work.		
KNOWLEDGE OF CAREER FIELD The student demonstrated growth in their knowledge of this career field.		
OVERALL PERFORMANCE RATING		

AREAS OF STRENGTH:

AREAS OF GROWTH:

Student Signature: _____ **Date:** _____

Supervisor Signature: _____ **Date:** _____

SUPERVISOR: Please email completed form with signatures to cascareers@unl.edu.



COLLEGE OF ARTS AND SCIENCES

Academic and Career Advising Center

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