

College of Arts & Sciences Faculty Meeting  
Thursday, December 13, 2007  
3:15 p.m., City Union - Auditorium

3:15 p.m. Hot cider, coffee and cookies

3:30 p.m. Meeting begins

## AGENDA

3:30 p.m. – 3:35 p.m.

Item I. Approval of minutes from the Spring Faculty Meeting on April 17, 2007. (See appendix).

Item II. Opening comments.

Appointing of Parliamentarian

3:35 p.m. – 3:45 p.m.

Item III. Recommendation from the College Curriculum Committee to approve Essential Studies courses listed for Area C, Human Behavior, Culture and Social Organization; Area D, Science and Technology; Area E, Historical Studies; Area F, Humanities; Area G, Arts; Area H, Ethnicity and Gender; and Area I, Languages – Classical and Modern. (See appendix). Supporting materials are available for review in the Dean's Office.

Item IV. Recommendation from the College Curriculum Committee to approve Integrative Studies courses. (See appendix). Supporting materials are available for review in the Dean's Office.

Item V. Recommendation from the College Curriculum Committee to approve the proposed changes to the policy regarding minors from other colleges. (See appendix)

Item VI. Recommendation from the College Curriculum Committee to approve the proposed minor in Criminal Justice. (See appendix)

Item VII. Recommendation from the College Curriculum Committee to approve the proposed changes in the major in Film Studies. (See appendix)

Item VIII. Recommendation from the College Curriculum Committee to approve the proposed changes in the major and minor in Women's & Gender Studies. (See appendix)

3:45 p.m. – 4:20 p.m.

Item IX. Recommendation from the College Curriculum Committee to approve the ACE Proposals on General Education. (See website: <http://www.unl.edu/svcaa/gened/> for proposals. See appendix for statement from Curriculum Committee.)

4:20 p.m. – 4:45 p.m.

Item X. Discussion on proposed changes to the College By-laws. (See Bylaws. For complete copy of Bylaws see website: <http://ascweb.unl.edu/dean/resources/bylaws.pdf>.)

4:45 p.m. – 5:00 p.m.

Item XI. Discussion on proposed changes to the distinction process for the college.

Item XII. Opportunity to ask questions of the Dean.

APPENDIX

**Item I. Approval of minutes from faculty meeting on April 17, 2007**

**Spring 2007 Faculty Meeting Minutes**

Dean Richard Hoffmann Presiding. Called to order, 3:45 pm.

Item II. Opening Comments

The dean discussed on-line courses and degree completion programs. He reported that the newest drafts for the new general education plan will appear on the web site soon and should be brought to the college in the fall.

Item I. Minutes from the Fall Faculty Meeting on December 7, 2006 and the special faculty meeting on January 24, 2007 approved.

Item III. Opportunity for faculty to ask questions arising from annual reports of the various college committees. No questions.

Items IV and V. Approval of ES and IS courses. Approved without discussion.

Items VI-IX. Changes to majors and minors within the college. Approved without discussion.

Item X. Opportunity to ask questions of the Dean.

Dean Hoffmann was asked what challenges face the new dean. He mentioning in particular the nature and structure of interdisciplinary work, the budget, facilities and strategic planning.

Meeting adjourned 4:02 pm.

Respectfully Submitted

Vanessa Gorman

**Item III. Recommendation from the College Curriculum Committee to approve Essential Studies courses.**

**Area C: Human Behavior, Culture, and Social Organization**

FINA 260	Personal Finance	3 cr
ANTH 408/808 (WMNS 408/808)	Cross Cultural Mentoring I	3 cr
ANTH 409/809 (WMNS 409/809)	Cross Cultural Mentoring II	3 cr

**Area D: Science and Technology**

FDST 131L	Science of Food Lab	1 cr
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**Area E: Historical Studies**

LARC 241	History of Landscape Architecture	3 cr
HIST 441/841 (WMNS 441/841)	Women & Gender in the USA	3 cr
HIST 402/802 (WMNS 402/802)	Sexuality in 19th & 20th Century America	3 cr

**Area F: Humanities**

LARC 241	History of Landscape Architecture	3 cr
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**Area G: Arts**

MUNM 275	Music in Film	3 cr
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**Area H: Ethnicity and Gender**

ANTH 408/808 (WMNS 408/808)	Cross Cultural Mentoring I	3 cr
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ANTH 409/809 (WMNS 409/809)	Cross Cultural Mentoring II	3 cr
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HIST 402/802 (WMNS 402/802)	Sexuality in 19th & 20th Century America	3 cr
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HIST 441/841 (WMNS 441/841)	Women & Gender in the USA	3 cr
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**Area I: Languages - Classical and Modern**

ANTH 210 (ETHN 210)	Accelerated 2nd Year Native Language	6 cr
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**Item IV. Recommendation from the College Curriculum Committee to approve Integrative Studies courses.**

ANTH 408/808 (WMNS 408/808)	Cross Cultural Mentoring I	3 cr
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ANTH 409/809 (WMNS 409/809)	Cross Cultural Mentoring II	3 cr
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ENGL 250	Introduction to Creative Writing	3 cr
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ETHN 400	Senior Seminar	3 cr
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HIST 121	World History Since 1500 CE	3 cr
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HIST 418/818	Augustan Rome	3 cr
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MATH 238/838	Mathematical Methods for Biology and Medicine	5 cr
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**Item V. Recommendation from the College Curriculum Committee to approve proposed changes to the policy regarding minors outside the college**

*Current: The Minor* The only minors available outside the College for arts and sciences students are listed in the following section "Areas of Study" under "Areas Offering Minors Only."

The requirement of minors is variable within the College and depends upon the student's major department. Some departments require either one or two minors, and other departments require none. Two minor plans are available.

Plan A. Students must complete at least 6 hours of course work in a Plan A minor in residence regardless of the number of hours transferred.

Plan B. Two minors are completed with fewer hours in each subject than the number required for a single minor. Hour requirements are stated in the areas of study listings. In support of certain majors, minors outside the College of Arts and Sciences are permitted under this plan.

*Proposed:* The requirement of minors is variable within the College and depends upon the student's major department. Some departments require either one or two minors, and other departments require none. Two minor plans are available.

Plan A. Students must complete at least 6 hours of course work in a Plan A minor in residence regardless of the number of hours transferred.

Plan B. Two minors are completed with fewer hours in each subject than the number required for a single minor. Hour requirements are stated in the areas of study listings.

### Minors in Other Colleges

A student with a major leading to a bachelor of science or bachelor of art degree in the College of Arts and Sciences who wants to obtain a minor in another college should use the following procedure in making his/her request:

In consultation with the student's major advisor, prepare the list of courses required for the other college's minor as indicated in the bulletin.

Submit the "College-Degree-Major-Advisor" form to the College of Arts and Sciences Advising Office prior to the deadline for submitting the application for graduation.

Students who have questions related to the minor after it is declared should consult an advisor in the college through which it is offered. The minor will be recorded on the student's transcript.

*Justification:* Recently a student majoring in environmental studies wanted to take a minor in CASNR, but since the minor is not approved by the College of Arts and Sciences, he wasn't allowed (even though his advisor said that it would be the most appropriate fit for his program). A review of other colleges' policies revealed that they not only allow students to minor in other colleges (including the College of Arts and Sciences), but they often encourage such study. A discussion with the A&S Advising office suggested that there was no clear rationale for not allowing students to minor in areas from other colleges. The policy clearly works against the goals of students who wish to pursue interdisciplinary areas across colleges. Moreover, eliminating the current A&S restriction would eliminate the need for the College of A&S to maintain a list of "approved minors" from other colleges (and which requires repetition of the minors printed in the undergraduate bulletin.)

## **Item VI. Recommendation from the College Curriculum Committee to approve the proposed minor in Criminal Justice.**

*Proposed:* Requirements for the Minor in Criminal Justice

The requirements to earn a minor in criminal justice will consist of a minimum of 18 credit hours to include CRIM 101 - Survey of Criminal Justice (3 cr), a minimum of two of the three CRIM 203 - Police and Society, CRIM 211 - The Criminal Court System, CRIM 221 - Survey of Corrections (6 cr), and a minimum of nine (9) credit hours of upper level (300/400) criminal justice courses (excluding CRIM 300 Applied Statistics). A minimum grade of C is required in each course applied to the minor. In addition, a minimum 2.5 cumulative GPA is required to enroll in any upper level criminal justice course.

*Justification:* The School of Criminology and Criminal Justice has approved a minor in criminal justice. Students from various colleges have for many years inquired about an opportunity to complete a minor in criminal justice. Even without that option, students have been completing a concentration of course work in criminal justice and the completion of a formal minor would be an advantage to them.

Specifically, students majoring in psychology have for many years done substitution forms approved by the Department of Psychology and the College of Arts and Sciences to substitute criminal justice for an approved minor. Sociology majors often have an interest in criminology and would benefit from the opportunity to complete an official minor.

Many pre-law students, majoring in a variety of areas, have requested the opportunity to complete criminal justice course work and would benefit from the opportunity to complete a minor.

Students majoring in sciences (particularly biology and chemistry) who have an interest in forensics or are pursuing advanced education in various areas of forensics (anthropology, odontology, pathology, etc.) have requested the opportunity to complete criminal justice course work and would benefit from the opportunity to complete a minor. The Department of Chemistry currently has an area of concentration in criminal justice suggested for their majors interested in forensics. Insect science majors interested in forensic entomology can complete the criminal justice minor.

In addition to those majors previously discussed, our current list of students who are completing a concentration of course work in criminal justice and requesting permission to take upper division criminal justice courses includes majors in History, Political Science, Business Administration, Journalism and Family Science. Before we offered a minor in criminal justice, the special approval for a concentration area was a good way to accommodate students whose career interests were criminal justice related. Offering criminal justice as an approved minor provides students the opportunity they are seeking and will simplify the process.

During recruiting events and campus visits, when students are exploring various careers, they have occasionally inquired as to a minor in criminal justice. Because this is often an option for students at other colleges and Universities, it will enhance recruiting efforts if we can confirm the possibility of this kind of collaboration among programs on this campus as well.

## **Item VII. Recommendation from the College Curriculum Committee to approve the proposed changes in the major in Film Studies.**

### ***Current: Requirements for the major in Film Studies***

The major requires 30 hours of approved courses, with four courses serving as core courses for the major: ENGL 213E Film History, ENGL 219 Film Genre, ENGL 239 Film Directors, and ENGL 373 Film Theory and Criticism.

In addition to these required 12 hours of course work, 6 additional hours must be taken from Group A (see below); and 12 hours must be taken from Group B (see below).

Of the 30 hours, 12 hours must be taken at the 300 or 400 level, of which at least 6 hours must be taken at the 400 level. Students must take courses in at least three departments; no more than 12 hours can be taken in any one department, not counting the core courses. The general education core and electives will be those standard for the College of Arts and Sciences.

All students enrolling in courses offered by the Department of Broadcasting must have at least a 2.75 cumulative GPA. In addition, students wishing to enroll in Department of Broadcasting courses but who are not majoring in broadcasting must have the written approval of the Department of Broadcasting Chair. Courses in the Department of Broadcasting taken to meet either the major or minor in film studies cannot be counted toward completion of the major in broadcasting. Other departments may have different policies in this matter; students are advised to check with the departments in question to determine their policy in this area.

### **Requirements for the Minor in Film Studies**

The minor requires 18 hours, including at least 12 hours from courses listed in Group A. Students are directed to course listings in Group B for additional course offerings in the film studies minor. Students must take courses in at least three departments; no more than 12 hours can be taken in any one department.

All students enrolling in courses offered by the Department of Broadcasting must have at least a 2.75 cumulative GPA. In addition, students wishing to enroll in Department of Broadcasting courses but who are not majoring in broadcasting must have the written approval of the Department of Broadcasting Chair. Courses in the Department of Broadcasting taken to meet either the major or minor in film studies cannot be counted toward completion of the major in broadcasting. Other departments may have different policies in this matter; students are advised to check with the departments in question to determine their policy in this area.

**NOTE:** Courses starred with an asterisk (\*) are for the major ONLY; all other courses are for either the major or the minor in film studies.

### **Group A**

Art and Art History

161. Beginning Photography (2 cr)

261. Beginning Photography (3 cr)

Broadcasting

\*226. Intro to Broadcasting (COMM 226) (3 cr)

- \*227. Principles of Audio Production (3 cr)
- \*269. Field Video Production (3 cr)
- 369. News Videography (3 cr)
- \*455/855. Broadcast Programming (3 cr)
- \*456/856. Cable Telecommunications (3 cr)
- \*461/861. Instructional Television (3 cr)
- 469. Advanced Cinematography/Videography (3 cr)
- 473. Broadcast Documentary (3 cr)
- \*499. Independent Study in Broadcasting (3 cr)

#### English

- 209. Film: The Documentary (3 cr)
- 213E. Intro to Film History (3 cr)
- 219. Film Genre (3 cr)
- 230A. Shakespeare (3 cr)
- 239. Film Directors (3 cr)
- 239B. Women Filmmakers (3 cr)
- 259A. Writing for Film & TV (3 cr)
- 269. Film Periods (3 cr)
- 270. Literary/Critical Theory (3 cr)
- 282. Literature & Other Arts (3 cr)
- 283. Contemporary Culture (3 cr)
- 313B. The Film Industry (3 cr)
- 315B. Women in Popular Culture (3 cr)
- 349. National Cinemas (3 cr)
- 373. Film Theory & Criticism (3 cr)
- 413/813. Film (3 cr)
- 439/839. Film Directors (3 cr)
- 459/859. Writing for Film & TV (3 cr)

#### Group B

##### Art and Art History

- 262. Intermediate Photography (3 cr)
- 263. Color Photography (3 cr)
- 361. Advanced Photography I (3 cr)
- 362. Advanced Photography II (3 cr)
- \*399. Special Topics in Art (3 cr)
- 461/861. Advanced Photography III (3 cr)
- 462/862. Advanced Photography IV (3 cr)
- 471/871. History of Photography (3 cr)
- 472/872. Photography Since 1960 (3 cr)
- \*496. Problems in the Studio (3 cr)

##### \*Communication Studies

- \*198. Special Topics (3 cr)
- \*200. Intro to Communications Studies (3 cr)
- \*211. Intercultural Communication (ETHN 211) (3 cr)
- \*280. Communication & Popular Culture (3 cr)
- \*380. Gender & Communication (3 cr)
- \*427/827. Instructional Communication (TEAC 429) (3 cr)
- \*480/880. Critical & Interpretive Research (3 cr)

##### Music/Art and Art History/Theatre Arts

- 388. Arts of the 20th Century: 1900-1945 (3 cr)
- 389. Arts of the 20th Century: 1945 to Present (3 cr)

Philosophy

327. Aesthetics (3 cr)

921. Aesthetics (1-24 cr)

***Proposed: Requirements for the Major in Film Studies:***

The major requires thirty hours of approved courses, with four courses serving as core courses for the Major: ENGL 213E (Film History); ENGL 219 (Film Genre); ENGL 239 (Film Directors) and ENGL 373 (Film Theory and Criticism).

In addition to these required 12 hours of course work, 6 additional hours must be taken from Group A (see below); and 12 hours must be taken from Group B (see below). No more than 12 hours can be taken in any one department, not counting the core courses.

Of the thirty hours, 12 hours must be taken at the 300 or 400 level, of which at least 6 hours must be taken at the 400 level. The general education core and electives will be those standard for the College of Arts and Sciences.

In addition, Film Studies majors must also take one of the following minors:

Anthropology: Plan A/18 Hours

Art: Plan A/19 Hours

Art History: Plan A/18 Hours

Classics: Plan A/18 hours

Communication: Plan A/18 Hours

English: Plan A/18 Hours

Ethnic Studies: Plan A/18 Hours

History: Plan A/18 Hours

Philosophy: Plan B/15 Hours

Theatre Arts: Plan A/18 Hours

Women's and Gender Studies: Plan A/18 Hours

Other minors may be approved with permission of the English Department advising center.

All students enrolling in courses offered by the Department of Broadcasting must have at least a 2.75 cumulative GPA. In addition, students wishing to enroll in Department of Broadcasting courses but who are not majoring in Broadcasting must have the written approval of the instructor. Courses in the Department of Broadcasting taken to meet the 18-hour requirement in Film Studies cannot be counted toward completion of the major in Broadcasting. Other Departments may have different policies in this matter; students are advised to check with the Departments in question to determine their policy in this area.

**Requirements for the Minor in Film Studies:**

The minor requires 18 hours, including at least 12 hours from courses listed in Group A. Students are directed to course listings in Group B for additional course offerings in the film studies minor. No more than 12 hours can be taken in any one department, not counting the core courses.

All students enrolling in courses offered by the Department of Broadcasting must have at least a 2.75 cumulative GPA. In addition, students wishing to enroll in Department of Broadcasting courses but who are not majoring in Broadcasting must have the written approval of the instructor. Courses in the Department of Broadcasting taken to meet the 18-hour requirement in Film Studies cannot be counted toward completion of the major in Broadcasting. Other Departments may have different policies in this matter; students are advised to check with the Departments in question to determine their policy in this area.

Group A

Broadcasting

BRDC 226 Introduction to Broadcasting (JOUR 226) (3 cr)

BRDC 499 Independent Study in Broadcasting (3 cr)

English

ENGL 209 Film: The Documentary (3 cr)  
ENGL 212 Intro to Lesbian and Gay Literature (3 cr)  
ENGL 213E Intro to Film History (3 cr)  
ENGL 219 Film Genre (3cr)  
ENGL 230A Shakespeare (3 cr)  
ENGL 239 Film Directors (3 cr)  
ENGL 239B Women Filmmakers (3 cr)  
ENGL 259A Writing for Film (3 cr)  
ENGL 269 Film Periods (3 cr)  
ENGL 270 Literary/Critical Theory (3 cr)  
ENGL 282 Literature and the Other Arts (3 cr)  
ENGL 283 Contemporary Culture (3 cr)  
ENGL 315B Women in Popular Culture (3 cr)  
ENGL 349 National Cinemas (3 cr)  
ENGL 373 Film Theory and Criticism (3 cr)  
ENGL 413/813 Film (3 cr)  
ENGL 439/839 Film Directors (3 cr)  
ENGL 459/859 Writing for Film (3 cr)

### Music

MUNM 275 Music for Film

### Group B:

#### Art and Art History

AHIS 471/871 History of Photography (3 cr)  
AHIS 472/872 Photography Since 1960 (3 cr)  
AHIS 388 Arts of the 20th Century: 1900 - 1945 (MUNM 388, THEA 388) (3 cr)  
AHIS 389 Arts of the 20th Century: 1945 to Present (MUNM 389, THEA 389) (3 cr)

#### Communication Studies

COMM 198 Special Topics (3 cr)  
COMM 200 Introduction to Communication Studies (3 cr)  
COMM 201 Introduction to Research Methods in Communication Studies (3 cr)  
COMM 211 Intercultural Communication (3 cr)  
COMM 280 Communication and Popular Culture (3 cr)  
COMM 380 Gender and Communication (3 cr)  
COMM 398/498 Special Topics (3 cr)  
COMM 399 Independent Study (3 cr)  
COMM 427/827 Instructional Communication (3 cr)  
COMM 452/852 Communication and Culture (3 cr)  
COMM 480/880 Critical and Interpretive Research (3 cr)

#### English

ENGL 244B Black Women Authors (ETHN 244B) (3 cr)  
ENGL 245B Native American Literature (ETHN 245B) (3 cr)  
ENGL 245D Chicana and/or Chicano Literature (ETHN 245D) (3 cr)  
ENGL 275 Introduction to Rhetorical Theory (3 cr)  
ENGL 344 Ethnicity in Film (ETHN 344) (3 cr)  
ENGL 406/806 Genre (3 cr)  
ENGL 445/845 Ethnic Literature (ETHN 445/845) (3 cr)  
ENGL 471 Literary Criticism and Theory (3 cr)  
ENGL 475 Rhetoric (3 cr)  
ENGL 475A Rhetorical Theory: Rhetoric of Women Writers (3 cr)  
ENGL 478 Electronic Texts: Theory and Practice (3 cr)

#### Philosophy



PHIL 101 Introduction to Philosophy (3 cr)  
PHIL 106 Philosophy and Current Issues (3 cr)  
PHIL 218 Philosophy of Feminism (WMNS 218) (3 cr)  
PHIL 327 Aesthetics (3 cr)

**Justification:** The Film Studies major is a program of study housed in the Department of English. The program is centered on a core curriculum of four courses in the history of film, film genre, film directors, as well as film theory and criticism. To these core courses are added related courses, particularly those that integrate the study of moving image culture with rhetoric, philosophy, literary criticism, ethnic literature and visual cultures of all types.

The Film Studies Faculty, with the help of the Undergraduate English Department Curriculum Committee and other participating faculty, has worked together to reframe the major. In addition, we have taken input from students in this matter, and used it in revising the major, to make it more accessible to students.

In response to this input, we have deleted film production courses from the major, and redefined the major to emphasize our strengths in film history, criticism, and rhetorical theory. This results in a challenging and attractive new major that is fully engaged in the theoretical and critical study of the moving image.

With the development of the Film and New Media Program in the Hixson-Lied College of Fine and Performing Arts and the Johnny Carson School of Theatre and Film, which is centered around film production, it is redundant and unnecessary for us to include film or related production courses. The distinction between the two majors is now quite clear.

Thus, the revisions in the film studies major and minor reflect our ongoing work to build upon our strengths as a diverse major, while at the same time emphasizing the importance of the core curriculum in Film Studies.

Film Studies majors and minors study a curriculum of courses that include a core of courses in film history, genre, theory, and filmmakers. Beyond the core courses, students study from such departments as English, Communication, Art, Philosophy, Music, Broadcasting, and Ethnic Studies.

Those students who elect to take a program built around courses in film and video making and other more technical courses can choose the Film and New Media emphasis in the Hixson-Lied College of Fine and Performing Arts and the Johnny Carson School of Theatre and Film. The proposed changes in the Film Studies major now clearly distinguish the differences between the two majors.

The term Film Studies, to denote a major which concentrates on the history, theory and criticism of film, is universally recognized throughout academe as a sequence of courses that treats films as texts to be analyzed and discussed, especially in relation to issues of cultural and ethnic diversity, national cultures, and critical theory. The Film Studies program thus treats film as an international medium, dealing with film throughout the world, not just in the United States, and covering films by women, minorities, and nations throughout the world, as it always has.

These revisions in the major thus bring it into line with consistent and accepted practice in universities throughout the Big 12 and the rest of the United States, creating a distinct major for the study and criticism of film. The core courses in the major address these issues in their design and structure, as related below.

ENGL 213, Introduction to Film History, covers moving image history from 1888 to the present, with an emphasis on cultural diversity and ethnic cinemas, teaching the study of film as a world-wide discipline, covering films made by both women and men; ENGL 219 Film Genre traces the evolution of the major types of commercial filmmaking (such as the western, science-fiction film, the musical), again exploring ethnic film genres throughout the world; ENGL 239 Film Directors focuses on some of the medium's key filmmakers, such as John Ford, Alfred Hitchcock, Ida Lupino, Agnes Varda, Jean-Luc Godard and Oscar Micheaux; while ENGL 373 Film Theory and Criticism examines the major international theoretical approaches to the cinema that have developed over the past fifty years, with an emphasis again on cultural and social politics, issues of ethnic identity, feminist cinema, and international film practice. Beyond these core courses, there are numerous electives for each student to choose from.

The changes in the Film Studies major and minor thus address our redefined focus in film history and critical thinking,

and diversity, as well as changes in course availability in the participating departments. The proposed revisions buttress our strengths, and allow students a far more realistic and workable group of courses from which to choose.

The courses are divided into two groups, A and B, to encourage students to take courses from a wider variety of departments. This has been long established by the original major to offer students not only a broader spectrum of courses to choose from.

The list below deletes courses that are no longer offered, have restrictive prerequisites, or are courses in production, while adding courses to the major that build upon the major and minor's strengths in diversity, rhetoric, philosophy, critical theory, visual history and analysis.

In addition, a number of courses have been added. The philosophy courses, for example, offer a bridge between film theory and philosophical theory, which are directly related. The addition of the course Music for Film is clearly an enhancement of the major. The rhetoric and ethnic literature courses added here are already invested in visual texts. To add them to the major will be another way to build on our strengths. Ethnicity in Film, a new course being added to the major, will bring together strands already being offered in diverse courses, but specifically draw them in with film studies.

This revision also removes the requirement that students must take courses in at least three departments as restrictive and unwieldy. This is in direct response to suggestions from students, as well as the advising office.

To help students move through the major effectively, we now require each Film Studies major to also take one of the following minors. This offers students a wider range of courses in the 300 and 400/800 levels, and makes the major more accessible to students. These minors are:

Anthropology: Plan A/18 Hours  
Art: Plan A/19 Hours  
Art History: Plan A/18 Hours  
Classics: Plan A/18 hours  
Communication: Plan A/18 Hours  
English: Plan A/18 Hours  
Ethnic Studies: Plan A/18 Hours  
History: Plan A/18 Hours  
Philosophy: Plan B/15 Hours  
Theatre Arts: Plan A/18 Hours  
Women's and Gender Studies: Plan A/18 Hours

Other minors may be approved with permission of the English Department advising center.

Finally, the practice of starring certain courses with an asterisk (\*) to denote that they counted towards the major only has been discontinued, to make the major more accessible to all students. Thus, all the courses listed below count towards the major and/or the minor.

By redefining the major around film history, theory and criticism, the major will attract more students. Indeed, most of these changes are designed not only to draw more enrollment, but also to make the major easier for students to navigate.

Thus, these changes:

- \*reflect the manner in which Film Studies major distinguishes itself as a unique major and minor devoted primarily to the study of film history, criticism, and film theory and related diverse curriculum;

- \*remove courses no longer offered;

- \*remove production courses, as not being germane to the theoretical, historical and critical nature of the Film Studies major and minor;

- \*add new courses that fit the major and minor's theoretical, historical and critical mission;

- \*remove the requirement that students must take courses in at least three departments;

- \*require each student to take a minor in one of the above mentioned departments, or another approved department;

- \*allow all courses to count towards the major and/or the minor.

**Item VIII. Recommendation from the College Curriculum Committee to approve the proposed changes in the major and minor in Women's & Gender Studies.**

*Current:* Requirements for the Major in Women's and Gender Studies

All majors must consult with the departmental chief adviser. A student may pursue a major through either Option A or Option B. Courses from the major must represent a minimum of five different disciplinary fields. All majors must fulfill the following requirements:

WMNS 101. Intro to Women's Studies (3 cr)

WMNS 400. Senior Seminar (3 cr)

Introduction to Humanities/Literature and Social Sciences (3 hrs from):

ENGL 215E. Intro to Women's Literature

ENGL 215J. 20th-Century Women Writers

SOCI 200. Women in Contemporary Society

WMNS 101. Intro to Women's Studies

Diversity in Humanities/Literature (3 hrs from):

ENGL 212. Intro to Lesbian & Gay Literature

ENGL 244B. Black Women Authors

ENGL 414B. 20th-Century Women Writers

WMNS 456. Black and/or African American Women's History

Theory in Humanities/Literature (3 hrs from):

ENGL 239A. Women Filmmakers

ENGL 315A. Survey of Women's Literature

ENGL 315B. Women & Popular Culture

ENGL 414D. Feminist Theory & Criticism

ENGL 475A. The Rhetoric of Women Writers

WMNS 218. Philosophy of Feminism (PHIL 218)

WMNS 436. Saints, Witches, and Madwomen

WMNS 441. Women & Gender in the US

WMNS 448. History of Women & Gender in the American West

Social Sciences requirement (6 hrs from):

ANTH 410. Women & Men: An Anthropological Perspective

ECON 375. Women & Work in the US Economy

PSYC 421. Psychology of Gender

SOCI 490. Sociology of Women

**Option A.** 36 hours from the courses listed above or below, including the required courses, which combine to cover a minimum of five disciplinary areas.

**Option B.** 30 hours from the courses listed above or below, including the required courses, which combine to cover a minimum of five disciplinary areas, and at least 18 hours in a related minor field, to be determined by the chief adviser.

**Program Assessment.** In order to assist the department in evaluating the effectiveness of its programs, majors will be required:

1. To submit for assessment evaluation a copy of the research project completed in the senior seminar. The instructor will inform students of deadlines and format.
2. In their last semester, to participate in an exit interview.

The undergraduate adviser will inform students of the scheduling and format of the interview. Results of participation in these assessment activities will in no way affect a student's GPA or graduation.

### **Requirements for the Minor in Women's and Gender Studies**

#### **• WMNS 101. Intro to Women's Studies (3 cr)**

• 15 hours of courses in the Women's and Gender Studies Program, including at least 9 hours from three departments chosen from the courses listed here:

ENGL 215E. Intro to Women's Literature  
ENGL 215J. 20th-Century Women Writers  
HIST 225. Women in History  
PSYC 421. Psychology of Gender  
SOC 200. Women in Contemporary Society  
WMNS 400. Senior Seminar

At least one course at the 300 level or above. Additional courses may be selected from all approved courses from the Women's and Gender Studies major.

### **Additional Courses for Women's and Gender Studies Major and Minor:**

ARCH 481. Women in Design  
CRIM 339. Women, Crime & Justice  
ENGL 231A. The Brontes & Their World  
ENGL 253A. Writing of Poetry: Women's Poetry  
HIST 225. Women in History  
POLS 485. Contemporary Political Theory  
RELG 340. Women in the Biblical World (JUDS 340)  
TXCD 410. Socio-psychological Aspects of Clothing  
WMNS 201. Introduction to Lesbian, Gay, Bisexual, Transgender Studies  
WMNS 210. Activism and Feminist Communities  
WMNS 242. Native American Women (ETHN, HIST 242)  
WMNS 281. Challenges to the State (POLS 281)  
WMNS 329. Women in European History (HIST 329)  
WMNS 385. Women, Gender, & Science  
WMNS 399. Independent Study (max 6 cr)  
WMNS 402/802. Sexuality in Nineteenth and Twentieth Century America (HIST 402/802)  
WMNS 485/885. Feminists Theories, Feminists' Perspectives

### ***Proposed: Requirements for the Major in Women's and Gender Studies***

All majors must consult with an adviser from the program. A student may pursue either Option A or Option B.

**Option A.** 36 hours from required courses and course listings.

**Option B.** 30 hours from required courses and course listings, and at least 18 hours in a related minor to be determined in consultation with the WGS chief adviser.

All majors must fulfill the following requirements:

- **Core Courses (9 credits)**

WMNS 101. Intro to Women's and Gender Studies  
WMNS 400. Senior Seminar  
WMNS 485. Feminist Theories, Feminists' Perspectives

- **History Courses (6 credits):**

HIST/WMNS 225. Women in History  
\*HIST/WMNS 242. Native American Women  
HIST/WMNS 329. Women in European History

HIST/WMNS 402. Sexuality in 19<sup>th</sup>-20<sup>th</sup> Century America  
HIST/WMNS 436. Saints, Witches, and Madwomen  
HIST/WMNS 441. Women and Gender in the USA  
\*HIST/WMNS 448. History of Women and Gender in the American West  
\*HIST/WMNS 456. Black and/or African American Women's History  
\*\*WMNS 201. Intro to LGBT/Sexuality Studies

- **Literature/Rhetoric and other Humanities Courses (6 credits):**

CLAS/WMNS 340. Women in the Biblical World  
\*ENGL/WMNS 212. Intro to Lesbian and Gay Literature  
ENGL/WMNS 215E. Intro to Women's Literature  
ENGL/WMNS 215J. 20<sup>th</sup>-Century Women Writers  
ENGL/WMNS 239B. Women Filmmakers  
\*ENGL/WMNS 244B. Black Women Authors  
\*ENGL/WMNS 245N. Native American Women  
ENGL/WMNS 253A. Women and Poetry  
ENGL/WMNS 315A. Survey of Women's Literature  
ENGL/WMNS 315B. Women & Popular Culture  
\*ENGL/WMNS 414B. 20<sup>th</sup>-Century Women Writers  
ENGL/WMNS 475A. The Rhetoric of Women Writers  
PHIL/WMNS 218. Philosophy of Feminism  
\*\*WMNS 201. Intro to LGBT/Sexuality Studies

- **Social Sciences Courses (6 credits):**

ANTH/WMNS 410. Women & Men: An Anthropological Perspective  
COMM 380. Gender & Communication  
CRIM 339. Women, Crime, & Justice  
ECON/WMNS 375. Women and Work in the US Economy  
POLS/WMNS 281. Challenges to the State (depends on instructor)  
POLS 485. Contemporary Political Thought (depends on instructor)  
PSYC/WMNS 421. Psychology of Gender  
SOC 200. Women in Contemporary Society  
SOC 490. Sociology of Women  
TXCD410/WMNS 420. Socio-psychological Aspects of Clothing  
\*\*WMNS 201. Intro to LGBT/Sexuality Studies

- **Electives (3-9 Credits from the above list or any of the additional elective courses listed below):**

ANTH/WMNS 408. Cross-Cultural Mentoring I  
ANTH/WMNS 409. Cross-Cultural Mentoring II  
ARCH 481. Women in Design  
TXCD 325. Woven & Nonwoven Textile Design (depends on instructor)  
TXCD 407. History of Costume (depends on instructor)  
WMNS 210. Activism and Feminist Communities  
WMNS/ /AGRI/ NRES 385. Women, Gender and Science  
WMNS 399. Independent Study  
WMNS 399H. Honors Thesis (up to 6 credits)  
WMNS 497. Internship in Women's and Gender Studies  
WMNS 498. Special Topics in Women's and Gender Studies

\* Courses that fulfill diversity requirement

\*\* This class may count for only one of the three areas.

- **Students must take at least 6 hours of courses that fulfill our diversity requirement** beyond the core courses. This requirement promotes our objectives to critically examine cultural assumptions about gender, race/ethnicity, class, sexuality, and other sources of identity; and enrich students' understanding of the diversity of women's experiences and perspectives.

- **Students must take 12 hours of courses at the 300 level or above.**

**Program Assessment.** In order to assist the department in evaluating the effectiveness of its programs, majors will be required:

1. To submit for assessment a copy of the research project completed in the senior seminar. The instructor will inform students of deadlines and format.
2. In their last semester, to participate in an exit interview.

The undergraduate adviser will inform students of the scheduling and format of the interview.

Results of participation in these assessment activities will in no way affect a student's GPA or graduation.

### **Requirements for the Minor in Women's and Gender Studies**

18 hours of courses in the WGS program, including:

- **WMNS 101 Intro to Women's and Gender Studies**
- **3 hours each from courses listed under History; Literature/Rhetoric and other Humanities; and Social Sciences**
- **At least 6 hours of courses at the 300 level or above.**
- **At least 3 hours of courses that fulfill the diversity requirement.**

*Justification:* All changes made in our listing are meant to:

- A. bring our curriculum requirements in line with our growing program
- B. provide greater clarity and coherence to our program
- C. make it easier for our majors and minors to understand our requirements
- D. simplify advising

All changes were approved by the Women's and Gender Studies faculty at our meetings in 2006-2007.

Changes to requirements for Majors:

Wording re. Option A and Option B simplified.

WMNS 101 Intro to Women's and Gender Studies -- we have requested a name change so that our introductory course reflects the new name of the program.

New core course required by vote of WGS Faculty: 485: Feminist Theories, Feminists' Perspectives

WGS Faculty also voted to change the categories of other requirements and the numbers of credits required in each category to:

History (6 cr)

Literature/Rhetoric and other Humanities (6 cr)

Social Sciences (6 cr)

As our program has grown, it has become possible to have substantial offerings in all of these significant areas.

Additional WMNS cross-listings: The WGS Faculty has approved requests from the Departments of English, Anthropology and Geography, Psychology, Classics, History, Economics, and Textiles, Clothing and Design to have their courses cross-listed as WMNS courses. We believe this adds greater clarity and coherence to our program.

ENGL/WMNS 245N Native American Women was approved by the WGS Curriculum Committee and Advisory Board as a new course that can be used to fulfill one of our requirements.

WMNS/AGRI/NRES 385 Women, Gender, and Science. Cross-listing with AGRI and NRES was approved during 2007. ANTH/WMNS 408 and 409 Cross-Cultural Mentoring I and II were also approved by the WGS Curriculum Committee and Advisory Board as electives.

WMNS 399H Honors Course is being proposed as an elective to enable some of our majors and minors to earn credit toward their degree while working on their honor's theses.

WMNS 497/897 Internship in Women's and Gender Studies is being proposed as an elective to enable our students to earn credit for engaging in service learning in the community.

WMNS 498/898 Special Topics in Women's and Gender Studies is being proposed to allow us to offer new and innovative courses at the initiative of faculty and other qualified campus and community members.

Diversity Requirement -- We have developed a new mechanism for ensuring that our students explore the diversity of women's experiences. Students must take at least 6 credits of courses designated as fulfilling a diversity requirement. These courses provide an intensive examination of another major source of identity (race, sexual orientation, class, etc.) as it intersects with gender.

WMNS 201 can only count once

We put WMNS 201 Intro to LGBT/Sexuality Studies under all three categories because it is an interdisciplinary class. However, we stipulate that it can only count for one of the categories.

#### **Requirements for the Minor in Women's and Gender Studies**

We have also tried to simplify these requirements along the lines of what we have done with the major. Minors simply have reduced requirements in each area.

### **Item IX. Recommendation from the College Curriculum Committee to approve the Proposals for General Education at UNL: Institutional Objectives, Learning Outcomes, and Structural Criteria (proposals 1, 2, 3, and 4).**

#### **College Curriculum Committee Statement on ACE proposals**

The College of Arts and Sciences Curriculum Committee (CCC) unanimously voted on November 6, 2007 to recommend approval of the four ACE proposals submitted by the General Education Advisory Committee. The Curriculum Committee members believe that these proposals build a general education program that will better serve all UNL undergraduates, including those in Arts and Sciences. The ACE program differs from the existing Comprehensive Education Program (CEP) in the following ways:

- It is based on student outcomes
- It is integrated and reinforced within the majors
- It is simple and transparent to students, faculty, and advisors
- It allows students to easily transfer across colleges
- It entails processes for review and assessment of the program's success

In making this recommendation, the Committee recognizes that there are procedural and structural issues that the College of Arts and Sciences will need to address in implementing the ACE program. In particular, the College Curriculum Committee is prepared to address the following issues if the ACE proposals are passed by all eight colleges.

#### 1. Review of the existing College distribution requirements

When the CEP went into effect in 1995, the College of A&S added several additional CEP requirements. Upon ACE's implementation, the CCC will review the existing College distribution requirements to make recommendations regarding revisions and additions. While the proposed ACE program will be uniform across all eight colleges, each college has the right to require additional or other courses as appropriate to its mission. For instance, College of A&S faculty have suggested that additional courses in writing, science, and historical studies might be appropriate. The CCC will work in consultation with a faculty subcommittee to develop a set of recommendations regarding College distribution requirements that will supplement the ACE program. The CCC will hold open forums for faculty review and discussion of these recommendations and subsequently they will be submitted for a vote by the College faculty.

2. College representation on the ACE committee

The College of A&S is the largest and most diverse college at UNL consisting of the humanities, the social sciences, and the natural sciences. Consequently, the College ACE committee member will play a vital role in ensuring that all of the College's diverse interests for general education are well represented. Per current College bylaws, the College's ACE committee member (also a member of the University Curriculum Committee) will be appointed by the dean in consultation with the College Curriculum Committee. The ACE committee member will represent the College Curriculum Committee's decisions regarding the approval of ACE courses within the College of A&S. In addition, the ACE committee representative will consult with members of the CCC when voting on ACE course proposals submitted from other colleges.

**Item X. Discussion on proposed changes to the College By-laws.**

*Current:* Section II-1 (p.5 of College By- Laws)

**II. Members**

Section 1. The membership of the Faculty shall consist of all full-time or part-time persons holding professorial rank in the College and full-time members of the Faculty with the rank of instructor who are not working for an advanced degree at the University of Nebraska-Lincoln.

Section 2. Faculty members in other colleges shall not be members unless specifically authorized by action of the Faculty of Arts and Sciences.

*Proposed:*

**II Members**

Section 1. The Faculty shall consist of all full-time and part-time members holding the rank of Assistant Professor, Associate Professor, Professor, Assistant Professor of Practice, Associate Professor of Practice, or Professor of Practice  
In what follows, all references to Assistant Professor, Associate Professor and Professor include both the tenure track ranks and the corresponding Practice ranks.

Section 2. Faculty members in other colleges shall not be members unless specifically authorized by action of the Faculty of Arts and Sciences.

*Justification:* On September 8, 2006, the Board of Regents amended the Bylaws of the Board of Regents to include three new academic titles, Assistant Professor of Practice, Associate Professor of Practice and Professor of Practice. In order to use these titles within Arts and Sciences, the College Bylaws must be amended to define the status of persons with Practice appointments. The proposed change accomplishes this. Language relating to instructors is obsolete and has been removed.

*Current:* Section IX.-5A1 (p.10 of College By-Laws)

**Section 5. The Assessment Committee**

1. A. This Committee shall consist of twelve voting members as follows:
  1. Nine faculty members, serving staggered three-year terms, with three members representing an appropriate mix across the College's departments and interdepartmental programs. The faculty members shall be appointed by the Dean upon the advice of the Executive Committee.

*Proposed:*

**Section 5. The Assessment Committee**

1. A. This Committee shall consist of twelve voting members as follows:
  1. Six faculty members, serving staggered three-year terms. The faculty members shall be appointed by the Dean upon the advice of the Executive Committee.

*Justification:* It is difficult to find enough members for College Committees and nine members are more than necessary for this committee. Reducing the number of members and removing the restriction on representation will make it easier to fill the positions on the committee while still ensuring that the committee is large enough to function.



Current: Section V (pp. 6-8 of College By-Laws)

**V. Standing Committees: The Executive Committee, The Arts and Sciences Council, The Student Advisory Board**

Section 1. Executive Committee

- A. The Executive Committee shall consist of the Dean of the College of Arts and Sciences, one Arts and Sciences Assistant or Associate Dean (appointed by the Dean), and five members elected by the faculty in a mail ballot. Elected members shall be chosen from the full-time tenured professorial faculty. One member shall be chosen from Social Sciences; two members shall be chosen from the Sciences; one member shall be chosen from the Humanities; one member shall be chosen from the Social Sciences or Humanities, alternating between the two areas in alternate elections. At the time of election, at least two shall be full professors and at least one shall be an associate professor. Persons serving on the Executive Committee shall not be chairpersons, directors, or vice-chairpersons/ directors. Election shall be for staggered terms of four years. No elected member of the Executive Committee may succeed himself or herself if that member has served two years or more; the same department or school may not be represented on the Executive Committee two terms in succession or by two elected members concurrently.
- B. The College is apportioned into three areas for purposes of representation on committees:
 

<b>Area I</b>	<b>Area II</b>	<b>Area III</b>
<b>Social Sciences</b>	<b>Humanities</b>	<b>Sciences</b>
Anthropology	Classics	Biological Sciences
Communication Studies	English	Chemistry
Geography	History	Computer Science & Engineering
Political Science	Modern Languages & Literature	Geosciences
Psychology	Philosophy	Mathematics & Statistics
Sociology		Physics & Astronomy
- C. Nominations to fill vacancies shall be made as follows:
  - 1. At least two nominations for each vacancy shall be submitted by the Curriculum Committee and must be in the hands of the Secretary of the Faculty at least four weeks before the last regular meeting of the Faculty in the second semester of each academic year.
  - 2. Nominations may also be made by members of the Faculty. They must be in writing and supported by the signatures of at least five members of the Faculty. Such written nominations must be received by the Secretary at least two weeks prior to the last regular meeting of the Faculty in the second semester of each academic year.
  - 3. Temporary vacancies, such as those created by leaves of absence, shall be filled for the duration of the vacancy by appointment of the Dean with the concurrence of the Executive Committee. Other vacancies occurring, except those by expiration of term, shall be filled by the Faculty at its next regular election. Pending the election, the position shall be filled by appointment by the Dean with concurrence of the Executive Committee.
- D. The Executive Committee shall meet on a frequent and regular basis to discuss and act upon issues involving the business and general welfare of the College. Its functions and responsibilities, which have been developed more by tradition than prescription, include consideration of the budget of the College (including salaries of individual staff members), action on recommendations for tenure and promotions in rank, selection of Assistant and Associate Deans, selection of chairpersons and directors, and consideration of any other matters affecting the welfare of the College. The Executive Committee can also act as an appeals committee for individual staff members desiring clarification of their status within the College. The chairperson of a department may appeal to the Committee regarding budget or any other matter affecting the welfare of that department.
- E. The Dean shall be the chairperson of the Executive Committee. In the Dean's absence, the senior (in years of service) elected member of the Committee shall act as chairperson. Either the Dean or the senior elected member may convene the Committee. Also, in unusual circumstances a majority of the elected members of the Executive Committee can call a meeting of the Executive Committee to deliberate and make judgments on any issue dealing with the business or general welfare of the College, including the budget. The results of these deliberations can be presented to the Faculty of the College as a whole as well as to other administrative levels in the University.
- F. The terms of new committee members will commence with the beginning of the Fall Semester, except that the Dean may call upon them during the preceding summer as circumstances warrant.

Section 2. Arts and Sciences Council

- A. The Arts and Sciences Council shall be composed of the Dean, the Assistant and/or Associate Deans, members of the Executive Committee, chairpersons of all departments, directors of all schools, and directors of interdisciplinary/area studies programs.
- B. The Council shall meet upon call of the Dean for the purpose of exchange of information and opinions on subjects of interest to the College. It shall also review and recommend administrative policies regarding the budget, personnel, and the acceptance of new programs. It shall review on a continuing basis the educational policies of the College, and may propose changes to the Faculty for consideration at regular faculty meetings.

Section 3. The Student Advisory Board

- A. The Student Advisory Board consists of student members elected by students enrolled in the College of Arts and Sciences.
- B. Election of members is conducted by ASUN in accordance with the regular procedures of that organization and in accordance with the provisions of the ASUN-approved constitution of the Student Advisory Board.
- C. The Student Advisory Board acts in an advisory capacity to the Dean. The Dean or the Dean's representative shall meet at intervals with the Student Advisory Board.

*Proposed:*

**V. Standing Committees: The Executive Committee, The Promotion and Tenure Committee, The Arts and Sciences Council, The Student Advisory Board**

Section 1 Executive Committee

A. The Executive Committee shall consist of the Dean of the College of Arts and Sciences, the Associate Deans and eight faculty members, five elected and three appointed. The elected and appointed faculty members shall be chosen from the full-time tenured or tenure-track faculty. One member shall be chosen from Social Sciences; two members shall be chosen from the Sciences; one member shall be chosen from the Humanities; one member shall be chosen from the Social Sciences or Humanities, alternating between the two areas in alternate elections. The elected members will be chosen by a mail ballot and the other members will be appointed by the Dean. Election shall be for staggered terms of two years. No elected member of the Executive Committee may succeed himself or herself if that member has served two years; the same department or school may not be represented on the Executive Committee by two elected members concurrently. To insure representation of interdisciplinary interests in the college if each elected faculty member is appointed in a single department only has department or program then at least one of the faculty members appointed by the Dean will have appointments in multiple departments or programs.

B/ The College is apportioned into three areas for purposes of representation on committees:

<u>Area I</u>	<u>Area II</u>	<u>Area III</u>
<u>Social Sciences</u>	<u>Humanities</u>	<u>Sciences</u>
<u>Anthropology</u>	<u>Classics</u>	<u>Biological Sciences</u>
<u>Communication Studies</u>	<u>English</u>	<u>Chemistry</u>
<u>Geography</u>	<u>History</u>	<u>Computer Science &amp; Engineering</u>
<u>Political Science</u>	<u>Modern Languages</u>	<u>Geosciences</u>
<u>Psychology</u>	<u>&amp; Literature</u>	<u>Mathematics</u>
<u>Sociology</u>	<u>Philosophy</u>	<u>Physics &amp; Astronomy</u>
		<u>Statistics</u>

C. Nominations to fill vacancies shall be made as follows: During the second semester, the College shall provide each member of the Faculty with a list of the members in each group eligible for nomination. For nomination, a member of the Faculty must hold an appointment of 50 percent or more on the budget of the College of Arts and Sciences.

The Faculty shall then nominate by secret ballot, from among the eligible members in each group, two times the number of representatives to be elected. For each position to be filled from the membership of a group, each member of the Faculty may name two persons bearing in mind that not more than one member of a voting unit shall serve on any particular elected committee. The eligible members who receive the highest number of nominating votes shall be advised thereof by the Dean prior to the preparation of the ballots for the election of the committee members. In the absence of their dissent in writing submitted to the Dean, they shall be nominated as candidates for the respective positions on the committees. If a person elects not to be a nominee, that place on the election ballot shall be filled by the person receiving

the highest number of nominating votes of those not otherwise nominated and who is willing to be a candidate. In case of ties, the nominee will be determined by lot.

D. The Executive Committee shall meet on a frequent and regular basis to discuss issues involving the business and general welfare of the College and to advise the Dean on these matters. All matters discussed within the committee will be confidential but brief minutes of meetings will be distributed. The agenda of the committee shall be set jointly by the Dean and the committee. Ordinarily the Dean shall consult the committee on at least the following:

1. Academic program reviews, and major problems in departments, schools, centers or programs between reviews.
2. General policy governing the review of chairs and directors
3. Major items of budget policy falling within the jurisdiction of the Dean.
4. Major changes in the organization of the College and in collegiate administrative policy.
5. Matters of policy regarding the professional welfare of faculty, staff and students.
6. Proposals for the establishment or elimination of programs, schools, centers or departments.
7. Faculty line allocation.

In addition the committee shall discuss such other business as may be assigned to it, except that it shall not assume or be asked to assume authority on any matter clearly delegated elsewhere. The committee shall advise the Dean regarding the referral of any problems and responsibilities to an appropriate committee, when such matters are not clearly within the province of any committee.

E. The Dean shall be the chairperson of the Executive Committee.

F. The terms of new committee members will commence with the beginning of the Fall Semester, except that the Dean may call upon them during the preceding summer as circumstances warrant.

## Section 2 Promotion and Tenure Committee

- A. The Promotion and Tenure Committee shall consist of the Dean of the College of Arts and Sciences, one Arts and Sciences Assistant or Associate Dean (appointed by the Dean), and five members elected by the faculty in a mail ballot. Elected members shall be chosen from the full-time tenured professorial faculty. One member shall be chosen from Social Sciences; two members shall be chosen from the Sciences; one member shall be chosen from the Humanities; one member shall be chosen from the Social Sciences or Humanities, alternating between the two areas in alternate elections. At the time of election, at least two shall be full professors and at least one shall be an associate professor. Persons serving on the Promotion and Tenure Committee shall not be chairpersons, directors, or vice-chairpersons/ directors. Election shall be for staggered terms of four years. No elected member of the Promotion and Tenure Committee may succeed himself or herself if that member has served two years or more; the same department or school may not be represented on the Promotion and Tenure Committee two terms in succession or by two elected members concurrently.

- C. The College is apportioned into three areas for purposes of representation on committees:

<b>Area I</b>	<b>Area II</b>	<b>Area III</b>
<b>Social Sciences</b>	<b>Humanities</b>	<b>Sciences</b>
Anthropology	Classics	Biological Sciences
Communication Studies	English	Chemistry
Geography	History	Computer Science & Engineering
Political Science	Modern Languages	Geosciences
Psychology	& Literature	Mathematics
Sociology	Philosophy	Physics & Astronomy
		Statistics

- C. Nominations to fill vacancies shall be made as follows:

1. At least two nominations for each vacancy shall be submitted by the Curriculum Committee and must be in the hands of the Secretary of the Faculty at least four weeks before the last regular meeting of the Faculty in the second semester of each academic year.
2. Nominations may also be made by members of the Faculty. They must be in writing and supported by the signatures of at least five members of the Faculty. Such written nominations must be received by the Secretary at least two weeks prior to the last regular meeting of the Faculty in the second semester of each academic year.

3. Temporary vacancies, such as those created by leaves of absence, shall be filled for the duration of the vacancy by appointment of the Dean with the concurrence of the Promotion and Tenure Committee. Other vacancies occurring, except those by expiration of term, shall be filled by the Faculty at its next regular election. Pending the election, the position shall be filled by appointment by the Dean with concurrence of the Promotion and Tenure Committee.
- D. The Promotion and Tenure Committee shall meet to discuss and act upon issues involving the promotion and tenure of faculty and to consider recommendations for tenure and promotion in rank.
- E. The senior (in years of service) elected member of the Committee shall act as chairperson. Either the Dean or the senior elected member may convene the Committee.
- F. The terms of new committee members will commence with the beginning of the Fall Semester, except that the Dean may call upon them during the preceding summer as circumstances warrant.

Section 3. Arts and Sciences Council

- A. The Arts and Sciences Council shall be composed of the Dean, the Assistant and/or Associate Deans, members of the Executive Committee, chairpersons of all departments, directors of all schools, and directors of interdisciplinary/area studies programs.
- B. The Council shall meet upon call of the Dean for the purpose of exchange of information and opinions on subjects of interest to the College. It shall also review and recommend administrative policies regarding the budget, personnel, and the acceptance of new programs. It shall review on a continuing basis the educational policies of the College, and may propose changes to the Faculty for consideration at regular faculty meetings.

Section 4. The Student Advisory Board

- A. The Student Advisory Board consists of student members elected by students enrolled in the College of Arts and Sciences.
- B. Election of members is conducted by ASUN in accordance with the regular procedures of that organization and in accordance with the provisions of the ASUN-approved constitution of the Student Advisory Board.
- C. The Student Advisory Board acts in an advisory capacity to the Dean. The Dean or the Dean's representative shall meet at intervals with the Student Advisory Board.

*Justification:* According to the Bylaws the Executive Committee "...shall meet on a frequent and regular basis to discuss and act upon issues involving the business and general welfare of the College. Its functions and responsibilities, which have been developed more by tradition than prescription, include consideration of the budget of the College (including salaries of individual staff members), action on recommendations for tenure and promotions in rank, selection of Assistant and Associate Deans, selection of chairpersons and directors, and consideration of any other matters affecting the welfare of the College." In actuality the Executive Committee only acts on recommendations for tenure and promotion. This is because Tenure and Promotion has become a much more time consuming process for the committee and thus deans have chosen to not solicit the advice of the committee more broadly.

The proposed change acknowledges this and maintains the structure of the Executive Committee but changes the name of the committee to Promotion and Tenure Committee while limiting the scope of the committee's activity to promotion and tenure recommendations. Chairs and Directors and the current Executive Committee have expressed general approval for this codification of current practice.

The change further proposes a new structure called the Executive Committee that is designed to perform the advisory function the bylaws originally envisioned, with the exception of promotion and tenure. The structure includes five elected faculty members. These faculty members will be come from faculty nominations and elections. In addition there would be three faculty members appointed by the dean with an eye to providing diversity of points of view and expertise on issues facing the college.

**Item XI. Discussion on proposed changes to the distinction process for the college.**

*Proposed:*

1. Use a standard grade point average cut off instead of the average over the previous 12-month period.

Rationale: The current policy uses an average of students' gpas over the previous 12 month period to make the cut off the top 5% or 10% of the graduating class. Thus the minimal grade point average fluctuates semester to semester. While this approach is designed to ensure that distinction is not "easier" to get based on which semester students are graduating, it makes it difficult for students to plan/know in advance if they will be candidates for distinction. Having a clear cut-off rate would allow students to know in advance if they are eligible. Based on the previous cut off rates for the past several years, we propose the following gpa cutoffs:

Highest Distinction (requires thesis)	3.92 or above
High Distinction	3.85 or above
Distinction	3.5 or above

2. Require at least a "good" evaluation of the thesis for the category of distinction.

Rationale: The current policy allows a "fair" evaluation to be considered adequate for the category of distinction. The committee feels that a "fair" evaluation is not strong enough to be considered for distinction and that an evaluation of at least a "good" should be required.

3. Eliminate the requirement for a departmental committee to review the thesis. Departments may require other readers or departmental committees for the thesis review at their discretion.

Rationale: Currently the undergraduate distinction process requires that two faculty co-advisors review the thesis and hold an oral exam, the results of which are then submitted to a departmental committee review. This process requires two levels of review before the student's academic record is reviewed by the Distinctions committee. The time required for this review process often serves as a barrier for undergraduates who are writing theses but who cannot meet the early deadlines for submission. Also, some faculty feel that the departmental committee requirement is an inordinate burden on their time and resources. If the Departmental committee review were eliminated, the faculty co-advisors could certify the thesis and exam and then send the results directly to the Distinctions committee. Departments that wish to require an additional layer of review could do so, but it would not be required.