

A & S Executive Committee Meeting Minutes for February 12, 2009

Present: David Manderscheid, Greg Snow, Jessica Coope, Dave Hansen, Roger Kirby, Peter Bleed, Amy Goodburn, Helen Moore, Sidnie White Crawford, Al Kamil and Becky Carter

Unable to attend: Joy Ritchie and Judy Walker

1. Approval of Minutes from 02/05/2009 Executive Committee Meeting
2. Temporary Instruction: The committee discussed the challenge of the ever growing temporary instruction budget and how the College could best make use the money.
3. Strategic Planning Meetings: The committee discussed ways the College could give departments feedback on their strategic plans.
4. Promotion and Tenure: The committee discussed how best to present standards and requirements for promotion; best practices for evaluating digital scholarship; and criteria for solicitation and evaluation of external letters.
5. Budget: Dean Manderscheid gave an update on the state of the budget planning process. All departments with state budgets have been asked to submit budget reduction scenarios to the Dean's Office by February 13. The Dean and his staff will discuss the plans and may utilize the Executive Committee in discussion of issues and principles. The College is required to submit a budget reduction plan to the SVCAA on March 2.