

A & S Executive Committee Meeting Minutes for February 19, 2009

Present: David Manderscheid, Peter Bleed, Jessica Coope, Roger Kirby, Helen Moore, Amy Goodburn, Sidnie White Crawford, Dave Hansen, Joy Ritchie, Judy Walker, Al Kamil and Becky Carter

Unable to attend: Greg Snow

1. Approval of Minutes from 02/12/2009 Executive Committee Meeting
2. College ORCA nominations: The committee discussed the ORCA nominations and made recommendations.
3. Promotion and Tenure:
 - a. External Letters: The committee gave feedback on how the process of selecting and presenting external letters worked this year. A policy will be forthcoming from the Dean's Office.
 - b. On-Line Materials: Starting next year, the College will require departments to submit an electronic copy of the Administrative and Candidate folder, as well as the three hard copies.
4. Reappointment: The committee discussed how well the process is working now and any possible changes.
5. Students with Entrance Deficiencies within Arts and Sciences: The committee discussed the possibility of admitting students into the college with entrance deficiencies in areas such as mathematics. Issues raised in the discussion will be presented to the College Curriculum Committee by the Dean's staff.
6. Budget: Dean Manderscheid gave an update on the state of the budget planning process. The Dean's Office is going through the departmental plans. The College is required to submit a draft budget reduction plan to the SVCAA.
7. Strategic Plans: The Executive Committee will begin to look at Departmental Strategic Plans during the March meetings. Becky Carter will load them onto Blackboard for review.