

## A & S Executive Committee Meeting Minutes for September 2, 2010

**Present:** Tom Marley, Greg Snow, Sunil Narumalani, Tracy Frank, Julia McQuillan, Amy Goodburn, Etsuko Moriyama, Jody Kellas, Susan Belasco, Tim Borstelmann, David Manderscheid and Becky Carter

1. Approval of Minutes: The committee approved the minutes from the August 26, 2010 Arts and Sciences Executive Committee meeting.
2. Committee Appointments: The committee brainstormed possible faculty members that could best serve on four different committees (3 college, 1 university). The college committees that have vacancies are: Assessment, Distinction & Awards, and Faculty Instructional Development. The university committee is the Library committee.
3. Apportionment: Associate Dean Goodburn gave a brief overview of the history of the discussion on apportionment. This summer the Senior Vice Chancellor's office sent a memo outlining a request for colleges to come up with their own guidelines. The dean's office has drafted a memo that will be going out to chairs and directors outlining the timeline for discussion. The committee reviewed the draft memo and gave their feedback on the timeline and memo.
4. Assessment: The committee discussed a memo from Jessica Jonson of Undergraduate Studies which outlined three different options for program/major assessment. The committee gave their input on which options would work the best for the college.
5. Resources: The committee brainstormed different ways the college could generate money to help provide the much needed support for education infrastructure.