

College of Arts and Sciences Staff Council Meeting Minutes

April 22, 2013

Present: Shannon Parry, Joleen Deats, Donelle Moormeier, Alecia Kimbrough, Becky Carter, Mike O'Connor

1. Sandra Stockall event

- Great turnout
- Were people expecting something different? Should the event be customized more to need? Have more of a workshop?
- Professional development group can sift through feedback forms to find ways to improve future events
- Communications subcommittee can create a write up for event and sift through forms to possibly put quotes on website

2. Spark article/book chapter discussion group

- Who else wanted to lead a group discussion?
- Shannon Parry, Shawn Langan, Mike O'Connor, Alecia Kimbrough are interested.

3. Membership

- Becky announced she would be leaving her position with Dean's Office and Staff Council, last day is May 10. Mike will lead professional development subcommittee.
- Several people finishing two year membership stints in June: Mike O'Connor, Shannon Parry, Tim Suhr, Britta Osborne, Joleen Deats
- Who to consider, reach out to for membership?
- Mike will stay on communications and professional development subcommittees
- Shannon will stay on communications subcommittee

4. Show and Tell workshop – anything last minute to do?

5. Communications subcommittee

- One newsletter per semester, including summer
- Use summer issue to introduce new members, review the last year, pass the baton. Have it sent out before new members are in place.
- Reminder that we should have photos taken at every event to post to website, newsletter