

**Meeting Minutes – Tuesday, January 7, 2014, 1:30PM**  
**College of Arts & Sciences – Staff Council**  
**University of Nebraska-Lincoln**

Attendees: JaMel Ways, Helen Sexton, Alycia Libolt, Sara Mattson, Kerry Vondrak, Shea Svoboda, Alicia Kimbrough, Jamie Longwell.

1. Update on Safety Talk
  - a. Professional Development has confirmed the date as 2/6/2014.
2. Update on “Don’t Worry, Be Happy; Positive Psychology and the Art of Happiness”
  - a. Shawn coordinated this as a joint event with Valerie from CEHS. The event will be held at 1:00PM on Thursday, 1/30/2014. Shawn and Sara will arrange for cookies & swag.
3. Survey Update – JaMel
  - a. Mark is working on an introductory paragraph.
  - b. Survey participants will have the opportunity to enter their name for a drawing for a \$25 Walmart gift card.
  - c. Planning to send the survey out in about two weeks.
4. Committee Updates
  - a. Communications Committee – Kerry Vondrak
    - i. Shea is writing a welcome letter for new CAS staff, to be included with invitation to the upcoming brown-bag event.
    - ii. Mike O’Connor is working on a fact sheet with statistics and other information about the college.
    - iii. Kerry is working on a flyer for the brown-bag event.
    - iv. Shawn is working on a flyer for the January 22 tours of Campus Recreation.
    - v. Kerry is writing an article about Rebecca Waldman for an upcoming newsletter.
    - vi. The next issue of the newsletter will also include information about UAAD and UNOPA.
    - vii. Mike O’Connor agreed to submit a newsletter article about the CAS website contributors group.
  - b. Networking Committee – Sara Mattson
    - i. Tours of Campus Recreation have been confirmed.
      1. Meet at the entrance on 14<sup>th</sup> Street.
    - ii. The committee has not met recently, so she had no other updates.
  - c. Recognition Committee
    - i. Alecia Kimbrough reported that the CAS holiday reception was well attended, with 76 people entering the drawing for door prizes.
  - d. Professional Development Committee – Shawn Langan
    - i. Shawn Langan was not present, and the committee hasn’t met recently.
    - ii. Helen Sexton mentioned a potential presentation about LinkedIn that Diane Siefkes from SCC offers. Helen noted that the Political Science Department interacts with their alumni using LinkedIn.
5. Misc. Ideas – Open Discussion
6. Holiday Share
7. Upcoming Meetings
  - a. Next Meeting – Tuesday, February 4, 2014 at 1:30PM in Room 236 at Burnett Hall.
8. Meeting adjourned at 14:06.