

College of A&S
Staff Council Meeting Minutes
October 8, 2014 2 pm

In Attendance: Shawn Langan, JaMel Ways, Alecia Kimbrough, Shea Svoboda, Helen Sexton, Jamie Longwell, Alecia Libolt, Beth Whitaker, Jared Mills, and Tom Danaher. Lori Byrne is on medical leave.

Agenda Items:

1) Committee Updates

a. Communications

- i. Updated website – permission recently granted to do
- ii. Newsletter content ready, changing format to Publisher to help facilitate online distribution
 1. Should there be a set schedule for publication? Quarterly?
 - a. Pros – more visibility for CASSC, set time to get info in for newsletter
 - b. Cons – need a specific person to turn information into (JaMel?), enough material for a newsletter quarterly
 2. What should be in it?
 - a. Staff spotlight, committee reports, what’s happening/coming up, Applause Award recipients
 - b. For Oct add Years of Service Award starting at 20 yrs and up, possible interview with person of most years of service
 - c. Nov – highlight Holiday Celebration (December 2) with Applause Awards recipients listed with nomination summary

b. Recognition

- i. Will aid in gather the newsletter information for Years of Service and Applause Awards for the upcoming newsletter
- ii. Brainstormed ideas for Dean’s request for ideas for promoting and supporting staff development – nothing specific yet

c. Professional Development

- i. Pat Tetreault will be leading the November 4 at 2 pm in Rm 106 Burnett SPARK discussion on LGBTQA+ topics.
- ii. Discussing Jan/Feb SPARK to be Wellness based
 1. REC visit? Stress with Floyd Sylvester?
 2. Still working on more ideas for future SPARK
- iii. Is there a possibility to record and place on website future SPARK presentations
- iv. Still working on Dean’s request for ideas for promoting and supporting staff development – nothing specific yet
- v. No SPARK in December
- vi. “Rent a Staff” proposal has been forwarded to Alecia

d. Networking

- i. Still working on Dean's request for ideas for promoting and supporting staff development – nothing specific yet
- ii. Things being pondered
 1. New Staff Employee Orientation – do again? changes? More social?
 2. Tours possibilities – Brace Hall, Student housing
 3. Scavenger Hunt

Dean's call for proposal for promotion of and support of staff development was discussed as a group and as part of committee reports

- e. Alecia emphasized that the ideas need to be in writing, but can be sent individually and not as a committee

2) Review of budget – Swag Items? – tabled

3) Group Picture – rescheduled for November's meeting. Wear RED POLO

Upcoming Events:

- 1) October spark - ? Will be on Nov 4th at 2 pm Rm 106 Burnett – Pat Tetreault will be leading discussion on LGBTQA+ topics.

Announcements, Reminders & F"YIs:

Meeting times are the second Wednesday of each month from 2- 3 pm

Upcoming Meetings:

November 12th – Avery Hall Rm 202 – Picture day!! Wear RED POLO

December 10th – Avery Hall Rm 256C

Meeting adjourned