

College of A&S Staff Council Meeting Minutes

December 10, 2014

2:00 pm – 3:00 pm

In Attendance: Shawn Langan, JaMel Ways, Alecia Kimbrough, Lori Byrne, Shea Svoboda, Helen Sexton, Jamie Longwell, Alycia Libolt and Beth Whitaker.

Agenda Items:

Committee Updates

Networking

Tim Suhr stated that first week of semester or Mondays and Fridays are best times for tour of Brace teaching lab facilities

Decided try for first week of Feb and include IT and possibly Math the other Brace tenants – 2 times or shifts

Professional Development

Jan 27 – Kim Barrett – Wellness

Feb 17 - Jan Deeds- Active bystander, possible staff responsibilities in sexual misconduct reporting

Mar – possibly fitness with Shelley, liability, etc – still in works

April - ?? possible staff responsibilities in sexual misconduct

David DiLillo, Mario Scalora, Arturo Perez, Linda Major

May 5 - Nonverbal communication Dr. Braithwaite with CHS for more numbers

June – outside fitness??

Promote Microsoft academy – assessment, etc – will still pursue

Communications

Newsletter done and out

Future? – stay with current format until online format can be developed

Recognition – has not met since last meeting

Holiday Celebration

Review of Newsletter ideas and program

Draft staff development funding program proposal

Introduced by Dean at Holiday Celebration – Starts Jan

Info and form to be sent out soon to staff, directors, post to College and CASSC websites

Discussed criteria for determining funding

Possible Rubric

Conflict of interest if CASSC member applying

Other funding sources? Department support (financial and otherwise)?

Report from person that was granted funding

New Items:

-The Dean priority includes supporting staff - Alecia asked that the staff council members to help identify training and professional development opportunities that would benefit all staff.

-Keeping webpage and Calendar updated and CAS staff and staff council spotlighted in social media, etc

-Staff development idea – coaching/mentoring

INR recently had strengths coaching trained through Gallop

Workshop to highlight strengths – Carissa Martin present in Jan (?)

Nancy Meyer another good resource for this type of activity

Upcoming Events:

Spark January 27 New Year Wellness with Kim Barrett

Spark February 17 Active Bystander with Jan Deeds

Spark March TBD Total Body Tone with Shelly Sorensen

Spark May 5 Communications: Nonverbal Cues with Dr. Charles Braithwaite

Announcements, Reminders & FYI's:

Meeting times are the second Wednesday of each month from 2 – 3pm.

Upcoming Meetings:

January 14, 2015 – Hamilton Hall Room 733

February 11, 2015 – Oldfather Hall Room 1223A

March 11, 2015 – Burnett Hall Room 313

April 8, 2015 – Jorgensen Hall Room 207