**CAS Staff Council Agenda**

**November 11, 2015 1:30 – 2:30 pm**

**733 Hamilton Hall**

Agenda Items:

-Professional Development grant recipient reports: Krista Roebke

**Krista will present next month**

-Committee Updates

* Professional Development: Kara Brant

**Spark went well, did not get recorded.**

**You’re always a representative for the University (Beth)**

* + MS IT Academy and BSG

**Not too many update with MS IT Academy, SC is unsure what the status of this is.**

**Maybe a Spark or similar event to demo and introduce MS IT Academy?**

* + Spark
    - Oct 19 at 2 pm - **Is a Liberal Arts Major a Good Decision?: An A&S Staff Members’ Guide to Liberal Arts Majors and Careers**
    - Nov 9 at 2 pm - **How Do our Students Get Here?: Recruitment in the College of Arts and Sciences**

**UNL Speakers bureau to find non-spark speakers, everyone should check it out.**

**We will be making a call out to find Spark presenters, but they can’t be outside of the college.**

* Networking and Event Planning: Jared Mills

**Meeting next Tuesday to discuss the new staff hire orientation.**

**Laser lab tour during next meeting (9 of December) - 15 mins**

**Beth will contact Krista to see if she needs multimedia for next time in Brace.**

* Staff –Recognition: Paige Glasshoff
  + CAS Holiday Celebration Dec 1, 4 - 5 pm
    - Speaker – Brad?

**Dec 1st holiday celebration**

**What should we hand out to advertise staff council? Should we hand out anything?**

**110 people usually come, so we would plan for 125 handouts**

**Labels on bags of treats (handouts) - Happy Holidays from CAS Staff Council! - website**

**Put newsletter, notebook, and “what we do” handout**

**Table will be adjacent from entrance**

**We will take a photo of all of us**

* Communications: Brad Nauman

**Contact Kara for spark reviews and call for new spark presenters**

**Speech at Christmas Party - Introduce members, say what we do, talk about how many funds were distributed with new prof development program this year - Maybe some talking points from Alecia**

**Website possibly moving? Unsure what to do with this talk to Mike.**

Old Business:

* Number of current council members

Terese Janovec will be joining, out sick today.

Motion: Recruit one more member (Terese) and then follow up in April or so for next year members - passed

Upcoming Events:

- CAS Holiday Celebration Dec 1, 4 - 5 pm

-Any other plans for anything upcoming?

Plan for spring tour of Manter

**Possible tour of Innovation Campus**

**How would we get there? Bus? Drive individually?**

**Potentially have Kate Engel speak about innovation?**

Announcements, Reminders & FYI’s:

- On the radar: “Pass It On” workshop(s)

* Still waiting for Dean’s plan to be presented to College

**Dean should have members finalized by the end of the semester**

* Professional Development has food in their proposed budget for workshops

-Upcoming Meetings:

**NOTE: Return to second Wednesday of month 1:30 PM**

December 9, 2015 - 215 Brace - stay extra 15-20 minutes if you want to look at lab

January 13, 2016

February 9, 2016

NOTES:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_