**CAS Staff Council Agenda**

**September 15, 2016 | 1:30 – 2:30 pm | 338 Jorgensen**

* **Welcome & re-introductions**
* **Staff Development Funding Program**
	+ **Proposals to review**
		- Krista Roebke (re-application)
			* Discussion regarding whether it should be approved due to her being so close to the year mark (in regards to the last time she applied).
			* Do we move the mark to 18 months? Do we keep it the same?
			* Vote to decline
		- Drashti Bhatt
			* $2050 – for Mor Associates Corhort Membership/9-month program
			* She did a good job getting money from other sources
			* There was a stipulation placed that she not request funds for a year after the end of the program
			* Vote to approve
			* Question about how she should present – Present after two workshops, 2 sets of presentations.
	+ **Eligibility Policy**
		- Draft more specific parameters for applications?
		- Policy currently reads: “**Eligibility:** College of Arts & Sciences staff with permanent employment in an Arts & Sciences department, center, program, or support services unit. Staff development requests will be limited to one request per staff member per year, and the request will be for one professional development opportunity. In other words, multiple items should not be combined into a single request.”
	+ **Funding document added to Box**
* **Nomination/Selection of:**
	+ **Staff Council Positions**
		- Vice Chair
			* Amanda accepted nomination
			* Other nominations? None put forth, unanimous vote for Amanda
	+ **Subcommittee Chairs**
		- Professional Development - Sophia
		- Networking and Event Planning
			* \_\_\_\_Shawn\_\_\_\_\_ (Shawn or Amanda interested?)
				+ Discussed the responsibilities
				+ Shawn mentioned he would be interested
			* Sophia has notebook for new chair
		- Staff Recognition - Kate
		- Communications – Casandra
			* Casandra mentioned possibly creating an incentive program to increase readership
			* Looking at a redesign for the newsletter?
* **Subcommittee budgets are due before October Meeting (10/20/16)**
* **Review draft email as call for participation to subcommittees**
	+ Minor changes were made to wording (see below)
* **Future Meetings**
	+ Moved to third Thursday of the month from 1:30 – 2:30
	+ Locations: We like to visit different departments and locations within the College
		- October 20 \_\_\_\_\_\_\_KATE S.\_\_\_\_\_\_\_\_\_\_\_
		- November 17 \_\_\_\_\_\_\_BRAD N.\_\_\_\_\_\_\_\_
		- December 15 \_\_\_\_\_\_\_JULIEE C.\_\_\_\_\_\_\_\_\_\_\_
* **Other?**
	+ **Should we go to or hold an event around Husker Dialogs next year?**
	+ **We will discuss it another time.**

**Draft Email for subcommittee participation:**

Do you want to get more involved with the College of Arts & Sciences? Join a Staff Council subcommittee!

There are four subcommittees that can suit a variety of skills and interests. All are welcoming new members.

* **Professional Development** – Promote and create events that focus on the professional development of A&S staff. Chair: Sophia Werning, sophia.werning@unl.edu
* **Networking & Event Planning** – Promote and create opportunities for staff to network and build a stronger A&S community. Chair: \_\_\_\_\_\_\_\_\_
* **Staff Recognition** – Promote the importance of and advocate for A&S staff recognition. Chair: Kate Shaner, cshaner@unl.edu
* **Communications** – Create and maintain communications, including the website and newsletter. Chair: Casandra Siefkes, csiefkes@unl.edu

If you are interested in joining a subcommittee, please email the committee’s chair.

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